

**NORTH AMERICAN SOCIETY FOR THE PSYCHOLOGY OF SPORT AND
PHYSICAL ACTIVITY POLICY MANUAL**

Last Update: October 2018

Table of Contents

I. CONSTITUTION AND BY-LAWS	4
Article 1. Name.....	4
Article 2. Purpose.....	4
Article 3. Membership	4
Article 4. Dues	4
Article 5. Officers	4
Article 6. Executive Committee.....	6
Article 7. Meetings.....	7
Article 8. Amendments	7
Article 9. Committees	7
Article 10. Election of Officers.....	7
II. PROCEDURES FOR APPROVING POLICIES.....	8
III. ANNUAL CONFERENCE	8
A. Site Selection.....	8
B. Organization of Annual Conference	8
C. Conference Sponsorship.....	11
D. Publication of the Annual Conference Abstracts.....	11
E. Policy on Withdrawn Papers and “No-Shows” for Conference Presentations.....	12
IV. AWARDS	13
A. NASPSPA Distinguished Scholar Award.....	13
B. NASPSPA Early Career Distinguished Scholar Award.....	15
C. President's Award.....	17
D. NASPSPA Outstanding Student Paper Award	18
E. NASPSPA Graduate Student Award for International Conference Travel.....	20
F. NASPSPA Graduate Student Research Grant	22
V. FINANCIAL POLICIES.....	24
A. Dues Structures	24
B. Funding of Committees	24
C. Journal Discounts	25
D. Communication with the Membership.....	25

VI. PUBLICATIONS	26
A. Newsletter	26
B. Journals.....	26
APPENDIX A: Ethical Standards for NASPSPA Members	27
APPENDIX B: Guidelines for Area Program Chairs	28
APPENDIX C: Guidelines for Conference Site Coordinator	32
APPENDIX D: Guidelines for Abstract Submission and Presentations	33
APPENDIX E: Guidelines for Communication Director	35
APPENDIX F: Duties of Secretary-Treasurer	43
APPENDIX G: Student Representative Time Lines and Notes	45
APPENDIX H: Past Officers	48
APPENDIX I: Past Award Winners	50
APPENDIX J: NASPSPA Area Program Committees.....	58
APPENDIX K: Past Lectures/Speakers.....	64
APPENDIX L: History of NASPSPA Conference Locations	71

I. CONSTITUTION AND BY-LAWS

Article 1. Name

The name of this Society shall be the North American Society for the Psychology of Sport and Physical Activity.

Article 2. Purpose

The purpose of the Society is to develop and advance the study of human movement and physical activity through the fields of Motor Learning/Control/Development and Sport and Exercise Psychology.

Article 3. Membership

Membership in this Society shall be available to all individuals who are interested in sport and exercise psychology, motor learning and control, or motor development and who pay membership dues. The membership year shall run from January 1 to December 31. All members have equal privileges of voice, vote, and holding office in this Society (though see 5.5 regarding Secretary/Treasurer). New members who apply after October 1 will start their membership on January 1 of the next year. Members who renew after October 1 will have their membership dues apply to the current year and not the next year.

Article 4. Dues

Annual dues, payable to NASPSPA by check or approved credit card, shall be determined by the vote of the membership upon recommendation of the Executive Committee.

Article 5. Officers

- 5.1** The officers of this Society shall consist of the following: a President, a President-Elect, the immediate Past-President, a Secretary-Treasurer, a Communication Director, and a Student Representative. The terms of office for the President, President-Elect, immediate Past-President, and Student Representative shall be one year. The terms of office for the Secretary-Treasurer and Communication Director shall be two years. Terms of office shall begin on September 1. All necessary transition arrangements should be completed by this date with one exception - the outgoing Secretary-Treasurer will make contributions to the Fall Newsletter. Each Officer shall serve until a successor is elected.
- 5.2** If the office of President should become vacant, the unexpired term shall be filled by the President-Elect. Should the office of the President-Elect become vacant, the Secretary-Treasurer shall fill it. The Society, at the next Annual meeting, will elect a President or a President-Elect, whichever is appropriate. Any other vacancies shall be filled by appointment by the President of the Society.
- 5.3** The *President* shall preside at all Society and Executive Committee meetings, and appoint all committees as prescribed in Article 9. The President shall call and make appropriate arrangements for the place and conduct of all meetings of the Society and the Executive Committee. The President shall supervise all program planning for the

Society meetings and shall provide for a financial report to be performed by a public accountant at the end of each Secretary-Treasurer's term. The President shall be authorized to sign checks in the absence of the Secretary-Treasurer. In the event the current President is not a U.S. citizen or permanent resident, the authority will pass to the person who meets the requirements (in the order of President-Elect, Communication Director, Past-President) who will be authorized to sign checks in the absence of the Secretary-Treasurer. The President shall compile a list of all award recipients, including outgoing officers, distinguished award winners, and graduate student research award winners, and arrange for the preparation of the awards. The President shall be responsible for all expressions of thanks, recognition, appreciation, and condolences during his/her year of office. His/her duties also include the submission of the President's column to each of the newsletter publications and other materials specific to each newsletter (see Appendix E).

- 5.4** The *President-Elect* shall, during the absence of the President, perform all duties of the President. If the office of the President becomes vacant, the President-Elect shall succeed the President for the unexpired term of office. The President-Elect shall also coordinate archival materials, review the Constitution and By-laws, and suggest revisions of the Policy Manual as needed. Changes in policy enacted at each Executive Committee Meeting or Business Meeting must be updated in the Policy Manual by the President-Elect as well as revisions to the appendices, as necessary. The incoming President-Elect shall receive an updated Policy Manual from the outgoing President-Elect. President-Elect will aid the Past-President by contacting sponsors for the Annual Conference and liaising with the Secretary-Treasurer for contract signing. In the event the current President is not a U.S. citizen or permanent resident, the President-Elect will assume the responsibilities of co-signer on the NASPSA treasury account for a two-year term.
- 5.5** The *Secretary-Treasurer* must be a citizen or permanent resident of the United States, compliant with all Federal or State requirements. The secretary-treasurer shall keep written records of all minutes of the Society's meetings and circulate the record of the minutes to the Executive Committee for review within two weeks following each meeting. The Secretary-Treasurer shall be responsible for initiating membership renewal reminders to all current Society members. The Secretary-Treasurer shall keep a record of all monetary transactions and shall be authorized to sign checks on behalf of the Society. The incoming Secretary-Treasurer will open a NASPSA treasury account with the current President (or President-Elect, Communication Director, or Past-President) serving as co-signer. The Secretary-Treasurer shall submit an annual report to the members of the Society on the status of the membership and funds. The Executive Committee may provide a stipend for an assistant to the Secretary-Treasurer.
- 5.6** The *Communication Director* shall be responsible for all communication with the membership including, but not limited to, editing and publishing an electronic newsletter three times per year that will be made available to all members, overseeing employment and graduate student position postings, reviewing and updating website

material, and facilitating social media and email announcements. In the event that neither the current President or President-elect are U.S. citizens or permanent residents, the Communication Director will assume the responsibilities of co-signer on the NASPSPA treasury account for a one-year term.

5.7 The *Past-President* shall chair the program committee that plans the Annual Conference. Copies of relevant pages of the Policy Manual as well as other informational materials will be distributed by the Past-President to the Area Program Chairs. The Past-President shall be responsible for thanking the Area Program Chairs of each Annual Conference. As chair of the program committee, the Past-President is responsible for overseeing the abstract submission and review process and for finalizing and distributing the program for the Annual Conference. His/her duties also include the submission of the Past-President's column to each of the newsletter publications and provision of other materials specific to each newsletter (see Appendix E). In the event that the current President, President-elect, and Communication Director are not U.S. citizens or permanent residents, the Past-President will assume the responsibilities of co-signer on the NASPSPA treasury account for a one-year term.

5.8 The *Student Representative* shall be an elected position and shall have full voting privileges on the Executive Committee. The Student Representative's responsibilities shall include but not be limited to participation at all Executive Committee meetings as a representative of the student members, conducting the student meeting at the conference, and reporting to all members at the Annual Business Meeting. His/her duties also include the submission of a student column to each of the newsletter publications that will include a listing of student award winners in addition to information about each of the student awards as detailed in sections IV, D-F of this manual. The student representative may also organize (1) a pre-conference student symposium, (2) a student social to follow the student meeting, and/or (3) any other activity such as a lunch, panel, or meeting, that may be beneficial to the student membership should the conference program allow for the inclusion of such events.

5.9 The *Past-Presidents' Liaison* is an ex-officio member of the Executive Committee. The President identifies and appoints a Past-Presidents' Liaison with approval of the Executive Committee. This individual is a former president of the organization who has been off the Executive Committee for at least three (3) years. The purpose of the Past-Presidents' Liaison is to offer institutional memory as it relates to advising officers in the conduct of business and initiation of new policies. The term of office for the Past-Presidents' Liaison will be specified at the time of appointment and will be no more than three (3) years.

Article 6. Executive Committee

There shall be an Executive Committee of seven (7) members consisting of officers named under Article 5. The President of the Society shall be Chair of the Executive Committee. It shall be the duty of the Executive Committee to conduct the business of the Society.

Article 7. Meetings

The Executive Committee shall determine the time and place of the Annual Conference. During the Annual Conference, an Annual Business Meeting of the Society must be held. The Business Meeting should include reports from all officers of the society, election of new officers, and other business of interest to the members. Special meetings of the Society or of the Executive Committee may be called by the President and must be called by the President whenever requested by a majority of the Executive Committee or by a two-thirds vote of the membership. The President calls a fall meeting of the Executive Committee.

Article 8. Amendments

Amendments to this Constitution and By-Laws may be made by an affirmative vote of two-thirds of the members present at the Annual Business Meeting or by an affirmative vote of two-thirds of the membership in a mail or electronic ballot.

Article 9. Committees

Committees needed to conduct the business of the Society shall be appointed and dissolved by the President working in cooperation with the Executive Committee.

Article 10. Election of Officers

- 10.1** A Nominations Committee consisting of the President and two members appointed by the President shall be instructed to prepare a slate of at least two names for the offices to be vacated (excluding the Student Representative; see Section 10.3). The Executive Committee will approve the appointment of the Nominations Committee. The President shall serve as chair. Any member within NASPSA may nominate candidates. All nominations will be considered by the Nominations Committee, which will determine a slate of two candidates for each position. The President will present the slate of candidates to the Communication Director for posting on-line in preparation for an on-line election. A majority vote of those members participating in the on-line election shall be required for election. The President will vote only in the event of a tie.
- 10.2** The on-line election will commence prior to the conference start upon release of the spring newsletter, with official announcement of the candidates in that newsletter. On-line voting will be available for 10 business days following the announcement of candidates. The outcome of the election will be reviewed by the President and the Nominations Committee. The President will notify all nominees of the election results, followed by an announcement on the website.
- 10.3** A first call for Student Representative nominations will be made at the student meeting held at the Annual Conference. A second call for Student Representative nominations will be made in the student column of the fall newsletter. Students interested in running for the subsequent term will be invited to submit their names and CVs to the current Student Representative prior to a deadline of February 1.

If more than two candidates have been nominated:

A Student Nominations Committee will be assembled, consisting of three graduate students, one appointed by each the President, President-Elect, and Past-President. Members of the Student Nominations Committee cannot be from the same institution as any of the candidates. All nominations will be considered by the Student Nominations Committee, which will then determine a slate of two candidates for the position. The Student Nominations Committee will indicate their selections to the current Student Representative. The current Student Representative will present the slate of candidates to the Communication Director for posting on-line in preparation for an on-line election. A majority vote of those members participating in the on-line election shall be required for election. The President will vote only in the event of a tie.

II. PROCEDURES FOR APPROVING POLICIES

The Executive Committee is empowered to make any and all decisions regarding the business of the Society. However, any matter that would involve a change in the Constitution and By-Laws or that would affect membership at large (e.g., increasing the cost of dues) must be presented to the membership as a whole for discussion and/or action. Such matters require an affirmative vote of two-thirds of the members present at the Annual Business Meeting or an affirmative vote of two-thirds of the membership in a mail or electronic ballot (see Article 8). Proposals to change the Constitution and By-Laws will be included in the spring newsletter and discussed (with appropriate rationale, arguments pro and con, etc.) at the Annual Business Meeting prior to a vote.

III. ANNUAL CONFERENCE

A. Site Selection

1. Time Frame. A site for the Annual NASPSPA Conference will be selected at least two years in advance. Typically, the conference will be held in late May or early June of each year.
2. Conference site options. The Executive Committee should be satisfied that the conference facilities are adequate to handle the type of conference NASPSPA usually runs. In addition, the site for the conference should be chosen in relationship to the sites of the immediately preceding two conferences in an attempt to rotate the conference between the East, Central and West regions of North America.
3. Decision. Site selection will be determined by a motion and a simple majority of the Executive Committee.

B. Organization of Annual Conference

1. Past-President's Responsibilities
 - a. The Past-President shall oversee the planning for the regular Annual Business Meeting (see Article 5.7).
 - b. A Program Committee will be formed to plan the Annual Conference. The committee will consist of the Past-President (who will chair the committee),

and three persons whose interests and concerns reflect the areas of motor development, motor learning/control, and sport and exercise psychology. The three members (to be designated as Area Program Chairs) will be appointed by the President (who in September will become the Past-President) and will meet during the preceding conference. The Conference Site Coordinator (contracted by the Executive Committee) works primarily with the Past-President and Student Representative to coordinate logistical aspects of the conference.

- c. The Past-President will provide Executive Committee-level leadership and continuity to the program of the Annual Conference and assure that the program reflects more than a regional perspective. The Past-President will function as the liaison and coordinator between (a) the Executive Committee and the Area Program Committee, and (b) the Conference Site Coordinator and the Area Program Chairs. The Past-President will also coordinate with the Student Representative if a student symposium is arranged.
- d. Coordination with the Executive Committee: To facilitate initial conference planning, a list of candidates for Area Program Chairs shall be prepared by the President (who in September will become the Past-President) in the Spring prior to the preceding conference. The Past-President will keep the Executive Committee apprised of the progress of the conference planning (both program and site logistics) and seek Executive Committee approval on major issues. The Past-President is given the authority to make major decisions independently so that flexibility, creativity, and variety are facilitated in planning the program.
- e. Coordination with Conference Site Coordinator: The Past-President will work closely with the Conference Site Coordinator to finalize program requirements with the logistics and constraints of the rest of the conference organization. The Conference Site Coordinator will be responsible for all technical aspects of the conference (e.g., meeting rooms, meals, A-V equipment, social events, receipt and dissemination of abstracts, publication of abstracts, etc.) under the direction of the Past-President. Examples of items requiring such coordination include: budget, publicity, time schedules (e.g., coordinating deadlines for registration fees with paper acceptance/rejection notification), scheduling rooms that meet program needs, and planning the overall format and schedule of the conference.
- f. Coordination with the Area Program Chairs:
 1. The program committee members are selected by the respective Area Program Chairs. However, the Past-President will assure that the committee members are current members of NASPSPA and that they represent the general interests and make-up of the membership so that a balanced program is developed. Once this is achieved, the committees should function autonomously in designing the particulars of the program.
 2. The Past-President will coordinate and supervise the Area Program Chairs with respect to general NASPSPA policies, budget, time schedules for the execution of various duties, guidelines for evaluating abstracts, and

program planning with respect to the constraints imposed by the general organization of the conference (e.g., program time and blocking, logistics).

3. The Past-President approves pre-conference workshops/tutorials. Pre-conference workshops/tutorials must be submitted to the Past-President nine months prior to the Annual Conference opening date. Pre-conference workshops/tutorials will have a cost associated with them as required (based on whether there are costs to NASPSPA to hold them). NASPSPA will cover the cost of coffee breaks for pre-conference workshops/tutorials.
 4. The Past-President will facilitate communication and coordination among the three Area Program Chairs to reduce duplication of effort, enhance the sharing of ideas and resources, and increase integration across content areas.
 5. The Area Program Chairs must gain the approval of the Past-President on program requests that are counter to policy and common practice.
 6. The Past-President and Area Program Chairs will assign individuals to serve as moderators or presiders and communicate duties and responsibilities.
- g. The Past-President may invite a limited number of guests to the conference banquet in the year of their Past-Presidency or up to 2 years after. Tickets will be provided at no cost to the guests.

2. Conference Site Coordinator's Responsibilities

The Conference Site Coordinator serves yearly under the direction of the Past-President to coordinate both the program and the evaluation of the Annual Conference.

- a. Coordination with Past-President: The Past-President will be responsible for the program at the Annual Conference. The Conference Site Coordinator, with the Past-President's approval, will be responsible for coordinating on-site activities (room size, meal times, A-V equipment, etc.). In conjunction with the Past-President, the Conference Site Coordinator should assign duties to Area Program Chairs for conference site duties (e.g., greeting guest speakers, conference evaluation procedures).
- b. Publicity: The Conference Site Coordinator will be responsible for distributing publicity about the site for the Annual Conference, which is prepared in coordination with the Past-President. Publicity is prepared and distributed via the Communication Director to all NASPSPA members and other identified interested professionals by late December and should include necessary details (e.g., date, transportation, housing, instructions for submitting abstracts) by the Conference Site Coordinator and approved by the Past-President. Program highlights (e.g., guest speakers, invited symposia, etc.) and publicity announcements for the Newsletter will be written by the Past-President and will be forwarded at appropriate times to the Communication Director.

- c. Interface with Area Program Chairs: The Conference Site Coordinator will need to coordinate with the Area Program Chairs and Past-President to ensure that abstracts are secured from guest speakers.
 - d. Interface with Student Representative: The Conference Site Coordinator will coordinate with the Student Representative if a student social is planned. This will include giving the student a budget (\$1,000) to defray the costs.
 - e. Budget: The Conference Site Coordinator, in conjunction with the Past-President, will prepare a budget for the conference. Conference registration fees will be set in accordance with revenue required to cover costs with efforts to keep fees for students and retirees lower than fees for professional members. NASPSPA will furnish a reserve for administrative costs (e.g., mailing, telephone, photo copying) and speaker-related costs.
 - f. On-Site Duties: The Conference Site Coordinator will be responsible for all on-site mechanics from registration to room set-up to coffee breaks. Because all conference participants must be NASPSPA members, it is essential to check registrants against a current membership list at the time of registration. While details such as audio-visual and room set-up should be delegated to the session chairs, it is the ultimate responsibility of the Conference Site Coordinator to ensure that things are running smoothly.
3. Conference Evaluation

Following the conference, the President (who in July will become the Past-President and shall oversee the planning for the next conference) will distribute a survey to all members who attended the conference to seek their evaluation of it. This conference evaluation will be undertaken in conjunction with the Communication Director, and the results of the evaluation will be reported to and discussed by the Executive Committee at their fall meeting.

C. Conference Sponsorship

The Executive Committee recognizes that it is in the best interest of our members to keep conference costs as low as possible. Costs can be reduced by the recruitment of sponsors to subsidize either conference materials or the conference program. The Conference Site Coordinator will assume the responsibility to recruit conference sponsors and maintain the existing database of NASPSPA sponsors for the next conference year. The benefits offered to sponsors include: 1) display space at the conference, 2) acknowledgement of their sponsorship in the conference program, 3) inclusion of their company brochure in the conference delegate package, 4) placing their logo and web link on the conference website, and 5) sending an email to all NASPSPA members regarding their company products (email approved and sent by Communication Director and is not to include attachments). Following each conference, the Conference Site Coordinator is to provide a report to the Secretary-Treasurer that lists the conference sponsors and sponsorship income.

D. Publication of the Annual Conference Abstracts

All conference abstracts will be published in a supplement to the *Journal of Sport & Exercise Psychology*. The supplement will be published prior to the conference and

distributed at registration. Presenters are encouraged to submit their papers in the official journals (*JSEP*, *JMLD*) of the society.

E. Policy on Withdrawn Papers and “No-Shows” for Conference Presentations

Individuals who submit an abstract make a commitment to present their paper at the conference. Because space on the program is scarce, it is essential that individuals who must withdraw their paper due to unexpected circumstances do so as soon as possible. If learned in time, we will delete the associated abstract from the convention program and the *JSEP* supplement issue. After this time, the author is required to ask a co-author or other suitable colleague to present the paper. However, there should be a clear intent to present, for example, by registering for the conference.

Presiders should report any no-shows at verbal or poster presentations to the Past-President. A no-show is a serious consideration, as the paper occupied a slot denied to another potential author and the abstract is published in the *JSEP* supplement issue, giving an impression the paper was in fact presented. In the event that authors fail to present their paper at the conference, the outgoing Past-President will write a letter to the lead author, and the lead author will have a chance to respond. Subsequently, the Executive Committee may impose a ban of presenting at NASPSPA conferences for up to 2 years for all authors on the paper.

In the next conference proceedings book it will be noted, as an erratum, those papers that were not presented.

IV. AWARDS

A. NASPSPA Distinguished Scholar Award

Purpose

To recognize outstanding long-term contributions in the research areas represented within NASPSPA.

Eligibility

Senior scholars, normally at least 25 years beyond the doctorate, who have a distinguished record of scholarship.

Nature of the Award

Recipients of the award will be given \$1,000 cash, a one-time NASPSPA Conference registration fee waiver when the award is presented, a commemorative plaque and Emeritus recognition (with a waiver of NASPSPA dues) upon retirement. The Executive Committee may extend an invitation to one or more Distinguished Scholars (active or retired) to be Invited Participants (with waiver of Conference fees) at its Annual Conferences. The award will not necessarily be awarded on an annual basis.

Method of Selection

1. The selection of an appropriate individual will be the responsibility of the Distinguished Scholar Award Committee (hereafter, the Selection Committee) of NASPSPA.
2. The Selection Committee will consist of the President, who will serve as chairperson, plus one representative from each of the areas of Motor Development, Motor Learning/Control, and Sport and Exercise Psychology. The NASPSPA Executive Committee must approve these representatives, who should be senior, active members of NASPSPA. The term of membership will normally be three years. In the event any committee members have a conflict of interest or are unable to fulfill their full term, variable lengths of term may be used with a goal of having only one member rotate off the committee each year. The names of the Selection Committee members will be known only to the Executive Committee.
3. An announcement requesting nominations will be made in the Fall Newsletter. Nominations will be made to the President by the date specified in that newsletter. Any current NASPSPA member may nominate appropriate candidates. The nomination should include a two or three page justification of why the nomination is being made and should be accompanied by the nominee's curriculum vitae. The Selection Committee is charged with reviewing NASPSPA members for eligibility and nomination of candidate(s). The President will be responsible to send a reminder to the membership concerning this award four weeks prior to the December 1st deadline.
4. In all cases, the nomination(s) should be kept in strictest confidence.
5. The Selection Committee, using the nominator's justification for the nomination, plus any other information that is appropriate (and without informing the nominee of his/her nomination) will make a decision at least three months prior to the start of the Annual Conference. A simple majority vote is necessary for a recipient to be named. If a favorable vote ensues, the President will notify the nominee.

Criteria for Selection

A successful candidate must exhibit a level of scholarship that places him/her at or near the top of scholars actively working in his/her research area. Regardless of research area, there should be evidence that the individual has consistently contributed high quality scholarship to his/her area and that this scholarship has had an impact on the knowledge of the field.

Additional Guidelines

1. Anyone submitting a nomination or writing a letter of support for a candidate is disqualified from serving on the Selection Committee.
2. No member of the Selection Committee may be from the same institution as a nominee, have been the doctoral advisor or advisee of a nominee, or have any other close association that could be interpreted to constitute a conflict of interest.
3. If either of the above two restrictions applies to the President (who serves as chair of the Selection Committee), he or she will refuse to exercise the right to vote in the selection.
4. Other letters of recommendation may be solicited as necessary by the President or the Selection Committee.

Wording on the plaque shall be:

The North American Society for the Psychology of Sport and Physical Activity presents the “Year” Distinguished Scholar Award to “Name of Recipient” in recognition of outstanding achievement in “her or his” scientific career.

President, NASPSPA

Date

B. NASPSPA Early Career Distinguished Scholar Award

Purpose

To recognize outstanding achievement of scholars who are still in the early stage of their scientific careers.

Eligibility

Current members of NASPSPA who possess a distinguished early record of scholarship and who received the doctorate no more than eight years prior to the year of nomination. To help clarify this latter criterion, the year of nomination is the calendar year in which the nomination is submitted. Hence, if you are being nominated in the calendar year 2016 (for receipt of the award in 2017), you must have received your doctorate no earlier than the calendar year 2009 (2016-2009+1=8 years). Eligibility may be extended in special circumstances with appropriate documentation submitted by the nominee to the President.

Nature of the Award

The winner of the award will be announced at the Annual Business Meeting and in the Fall Newsletter. The following year, the recipient of the award must attend the Annual Conference and make a 30-45-minute presentation at a general session to summarize his/her research activity for the years preceding the award. Recipients will be given \$1,000, a one-time NASPSPA conference registration fee waiver, and a commemorative plaque. The cash award and plaque will be given following the recipient's presentation. The abstract of this presentation will be published in the Annual Conference abstracts.

Method of Selection

1. The selection of an appropriate individual will be the responsibility of the Distinguished Scholar Award Committee (hereafter, the Selection Committee) of NASPSPA (see Distinguished Scholar Award for a description of committee membership).
2. An announcement requesting nominations will be made in the Fall Newsletter. Nominations will be made to the President by the date specified in that newsletter. The President will be responsible to send a reminder to the membership concerning this award four weeks prior to the December 1st deadline. Nominations may be made by any NASPSPA member and should consist of a comprehensive letter of nomination detailing the nominee's qualifications for the award.
3. The President will request each nominee to submit:
 - a. a curriculum vitae;
 - b. a 1 to 3-page summary of the nominee's work, emphasizing the basic theoretical approach, impact, and importance;
 - c. 3 to 5 publications;
 - d. names of 3 individuals who could write letters of recommendation for the nominee (the President will request two letters from the individuals named; the nomination letter serves as a third letter of support).
4. In all cases, the nomination(s) should be kept in strictest confidence.

5. The Selection Committee will select the award recipient after reviewing the nominees' credentials and qualifications no later than three months prior to the start of the Annual Conference. A simple majority vote is necessary for a recipient to be named.
6. Should there be any nominees from the previous years that remain eligible, the President will contact nominators and ask if they would like to nominate the candidate again. An updated curriculum vitae for all eligible nominees will be requested.

Criteria for Selection

The recipient of the award should possess a record of scholarship that clearly establishes the recipient as a leading scholar among scientists at similar career stages. Evidence for this distinction might include the innovation of the person's work, the impact the work has had on the field of research, or the impact the work has had on the application of knowledge. Productivity by itself does not necessarily lead to a distinguished record. Most important of all is that the record of scholarship has been subjected to the critical review of established scholars in the individual's area of scholarship. In all cases the collected works of the individual should demonstrate excellence in scholarship. Finally, the individual must have been an active contributor to NASPSPA.

Additional Guidelines

1. Anyone submitting a nomination or writing a letter of support for a candidate is disqualified from serving on the Selection Committee.
2. No member of the Selection Committee may be from the same institution as a nominee, have been the doctoral advisor or advisee of a nominee, or have any other close association that could be interpreted to constitute a conflict of interest.
3. If either of the above two restrictions applies to the President (who serves as chair of the Selection Committee), he or she will refuse to exercise the right to vote in the selection.
4. Other letters of recommendation may be solicited as necessary by the President or the Selection Committee.

Wording on the plaque shall be:

The North American Society for the Psychology of Sport and Physical Activity presents the "Year" Early Career Distinguished Scholar Award to "Name of Recipient" in recognition of outstanding achievement in the early stage of "her or his" scientific career.

President, NASPSPA

Date

C. President's Award

Purpose

To recognize individuals who have made significant contributions to the development and growth of NASPSPA.

Eligibility and Criteria for Selection

1. Current or previous member of NASPSPA
2. At least 15 years beyond terminal degree
3. Made a significant contribution to NASPSPA such as (but not limited to):
 - a. serving in selected offices
 - b. serving on committees
 - c. hosting conferences
 - d. organizing or influencing major changes

Method of Selection

The President nominates a candidate(s) for the award. The Executive Committee assists in the selection and recommends candidates to the President who makes the final selection(s).

Award Frequency and Presentation

This award is given as deemed appropriate by the President, but no more than one or two per year is anticipated. The award is presented at the Annual Conference.

Wording on the plaque shall be:

The North American Society for the Psychology of Sport and Physical Activity presents the "Year" President's Award to "Name of Recipient" for outstanding contributions to the Society

President, NASPSPA

Date

D. NASPSPA Outstanding Student Paper Award

Purposes

1. To recognize meritorious research by student members of NASPSPA.
2. To foster research by student members of NASPSPA.

Method of Selection

1. An award may be given in each of the three conference program areas, though an award is not necessarily given every year.
2. The selection committee for a given program area consists of the Area Program Committee members. The Area Program Chair coordinates the review of applications and, if necessary, breaks ties.
3. The Area Program Chair distributes award applications to the selection committee. Selection committee members independently evaluate which, if any, applications are sufficiently original, innovative, important, and significant to warrant award recognition. Members then each rank the proposals that meet this threshold and submit rankings to the Area Program Chair. Committee members do not rank applications if there is a conflict of interest (e.g., current or former advisees) and inform the Area Program Chair accordingly. The Area Program Chair assembles the rankings and then initiates a discussion among selection committee members to settle upon the top ranked application. The top-ranked application at the end of this process must be considered award-worthy by all selection committee members to receive the award. The Area Program Chair will communicate the outcome of the decision-making process and provide feedback to all applicants.

Criteria for evaluating the research

1. The research question should be original, innovative, important, and significant.
2. The researcher observed appropriate standards for the treatment of participants. That is, a statement certifying that ethical treatment of participants was followed in conducting this research should be included. (Note: These criteria are modified from guidelines found on pp. 11-18 of the Publication Manual of the APA, 6th edition).
3. At the time of the award application, the applicant must be a currently enrolled student (not post-doctoral) and a member of NASPSPA.

Guidelines

For students applying for the Outstanding Student Paper Award, the following must be sent to the Area Program Chair:

1. A short abstract submitted by the abstract submission deadline. That is, the short abstract needs to be e-mailed to the Area Program Chair, in addition to the submission through the web portal.
2. A long abstract (no longer than 5 pages double-spaced, 12-pt. font, including figures). This abstract should include: the research question, a rationale for the importance of the question, methods, results (including selected figures if appropriate), and a discussion of the findings and their significance. References should be included as separate pages using APA style. Deadline is two weeks following the abstract submission deadline of the Annual Conference.

3. For the graduate student advisor: A letter of nomination for the award must be written by the advisor indicating why this student's research is worthy of the Outstanding Student Paper Award. This should address the criteria being used by the committee to evaluate the research (see above). The letter should also include a statement indicating that the majority of the work done for this research was completed by the student. In the case of multi-authored publications, the advisor should indicate the individual contributions of each author. Deadline is two weeks following the abstract submission deadline of the Annual Conference.

Other clarifications

Students may win the award more than once. The NASPSPA website will include a listing of student award winners. Information about awards will appear in the Fall Newsletter. The Student Column in the Fall Newsletter will include information about the winners. The awards will not be "named." Winners will receive a plaque, the registration fee for the NASPSPA conference will be waived, and they will receive a \$200 honorarium. One award per area will be given, but the research should be of very high quality so three awards may not be given each year.

Wording on the plaque shall be:

NASPSPA Outstanding Student Paper Award "Year" is presented to "Name of Recipient" in recognition of the outstanding student paper in the area of "Conference Program Area"

E. NASPSPA Graduate Student Award for International Conference Travel

Purpose

To foster international research experiences for student members of NASPSPA.

Eligibility and deadlines

Only current student members of NASPSPA are eligible. Applicant must also be a student actively seeking a graduate degree at the time of the application. The type of international travel is for presenting a paper at a conference outside of North America. There will be three competitions a year (September 30, January 31 and May 31).

Nature of the Award

The travel could be conducted up to one year after having received notification of the award. A check for \$700 will be provided once the Secretary-Treasurer of NASPSPA has received receipts associated with the travel. The recipients of the award should attend the Annual Conference the year following award presentation to speak at the student meeting about their experience. The award will not necessarily be presented at each competition. In the event that an award is not given during a particular competition, the unclaimed award(s) will be carried forward and be available in the following competition within that year. A maximum of three (3) awards will be awarded during any single calendar year. Finally, the student is required to recognize the award and NASPSPA at the presentation of the research at the international conference. Wording for the acknowledgment shall be: "Travel to this conference was supported by a grant for international travel provided by the North American Society for the Psychology of Sport and Physical Activity (NASPSPA). For more information, refer to the NASPSPA website: www.naspspa.com" Only the approved NASPSPA logo may be used on any presentation at the international conference.

Criteria for evaluating the research and applicant

1. The research question should be original, innovative, and important.
2. The researcher observed appropriate standards for the treatment of participants. That is, a statement certifying that ethical treatment of participants was followed in conducting this research should be included. (Note: These criteria are modified from guidelines found on pp. 11-18 of the Publication Manual of the APA, 6th edition)
3. The student must be the primary investigator and author of the research project.
4. The student demonstrates the potential benefits of the conference travel to her or his education and future/current collaboration prospects.
5. The student must submit proof of current membership status at the time of application.

Guidelines

1. The Graduate Student Awards Committee will consist of one representative from each area (motor development, motor control/learning, sport and exercise psychology) who will serve for three (3) calendar years. This committee will evaluate applications and determine who will receive the award. The President will recruit individuals to serve on this Committee, avoiding conflicts of interest.

2. The applicant should submit the following materials to the NASPSPA President:
 - a. A short abstract (as described for the proposed international conference).
 - b. A long abstract (no longer than 5 pages, double-spaced, 12-pt. font, including figures). This abstract should include: the research question, a rationale for the importance of the question, methods, results or predicted results (including selected figures if appropriate), and a discussion of the findings and their significance.
 - c. A short letter (no longer than one page, single-spaced) addressing all of the evaluation criteria listed above. The location and society hosting the meeting must be indicated in the letter.
3. For the graduate student advisor: A letter of nomination for the award must be written by the advisor indicating why this student's research is worthy of the Graduate Student Award for International Conference Travel. This letter should address the criteria being used by the committee to evaluate the research (see earlier). The letter should also include a statement indicating that the majority of the work done for this research was completed by the student.

Other clarifications

Students may win the award only once. The NASPSPA website will include a listing of award winners. Information about awards will appear in the Fall Newsletter. The Student Column in each Newsletter will remind readers about the award. The award will not be "named."

F. NASPSPA Graduate Student Research Grant

Purpose

To promote and support the scholarly activity of graduate student members of NASPSPA.

Eligibility

Students must be current members of NASPSPA to be eligible to apply for an award, and must also be currently enrolled in a Masters or Doctoral program at the time of application. Note: Collaborative projects among two or more student members of NASPSPA can be considered for receipt of this award.

Nature of the Grant

The maximum of each grant will be \$2,000, with no limit on the number of grants awarded annually. The President and Secretary-Treasurer will ascertain the monies available on an annual basis for this grant, which will be announced at the Annual Business Meeting and in the fall newsletter. The grant money must be used for activities directly related to conducting the proposed research (e.g., equipment, travel for data collection, participant recruitment) that are specified in the application budget. Grant money may not be used for conference travel. Funds can be received in one of two ways: (1) To receive awarded funds in advance of conducting the project, a recipient's institution or department must agree to manage the funds on behalf of her/him. The recipient's advisor should write a letter to this effect that is included in the original grant application. Funds will be sent directly to the institution or department business office contact person. On August 31 of the year following the grant announcement, the institution or department business office is required to send the NASPSPA Secretary-Treasurer an accounting of expenditures and to return any unspent funds. (2) Alternatively, recipients may request direct reimbursement for expenses following completion of the project. Appropriate receipts for expenditures must be sent to the NASPSPA Secretary-Treasurer by August 31 of the year following the grant announcement. Grantees are expected to present the findings of their research at a future NASPSPA Annual Conference, no later than two conferences following the grant announcement. Grantees must acknowledge NASPSPA as a funding source in this presentation as well as any other presentations or publications stemming from the research project. Any publications stemming from work related to this grant will be sent to the President. Wording for the acknowledgement shall be: "This research was supported by a grant from the North American Society for the Psychology of Sport and Physical Activity (NASPSPA)."

Criteria for Evaluating the Grant Application

1. The research question should be original, innovative, and important, and must conform to the purpose of NASPSPA (see Article 2).
2. The research shall have Institutional Review Board (or equivalent) approval. Evidence of approval will be required before funds are dispersed.
3. The applicant must be the primary investigator on the research project.
4. The researcher must demonstrate the potential benefits to her or his education and future collaboration prospects.

Guidelines

1. The Graduate Student Awards Committee (see IV. E.) will evaluate applications, determine who will receive the award, and provide feedback to all applicants.
2. The applicant should submit the following materials to the NASPSPA President:
 - a. An outline of the proposed study of up to 5 pages, detailing the purpose, method, and analysis (double-spaced, 12-point font). References should be included as separate pages using APA style.
 - b. Verification of Institutional Research Ethics Review Board (or equivalent) approval.
 - c. An estimated budget for allocation of funds on research-related costs that cannot be covered by other means.
 - d. A curriculum vita of up to 2 pages.
 - e. Proof of current membership status at the time of application.
3. The graduate student advisor should send to the President of NASPSPA:
 - a. A recommendation letter indicating why the student's research is worthy of the grant and the student's ability to carry out the role of principal investigator.
 - b. A statement that the budget has been evaluated and approved by the advisor, and that either (1) the home department or institution is willing to manage the funds for the amount that NASPSPA awards to the student, or (2) the student will submit receipts for reimbursement after completion of the project.

Other Clarifications

Students may be awarded the grant only once. This award does not include funds for indirect costs to the university. The NASPSPA website will include a listing of grant awardees. Information about the grant will appear in the Newsletter.

Submission Deadline

Grant proposals and graduate advisor letters are due by April 1. The applicants will be notified of the results of the competition no later than August 31.

V. FINANCIAL POLICIES

A. Dues Structures

Beginning with the 2018 membership year, NASPSPA dues are (last fee increase passed at June 2015 Annual Business Meeting. Post-doctoral fellow category added and student and retiree category combined at September 2017 Executive Committee Meeting):

- Professional members: \$85.00
- Post-doctoral fellow members: \$60.00
- Student(actively degree seeking)/retiree members: \$40.00

All members will be charged a 3% processing fee regardless of whether they pay by credit card or check. This is to cover credit card company charges as well as administrative charges for processing checks. International surcharges are eliminated.

Dues are payable in U.S. dollars to NASPSPA by check or approved credit card. Dues are for a one-year membership, which is from January 1 through December 31. Dues are not prorated during the membership year. Retired individuals who have been NASPSPA members have their full membership privileges retained but have their membership dues reduced.

B. Funding of Committees

1. Executive Committee

When possible, the business of the Executive Committee should be conducted through the mail or email. When this is not practical, members of the Executive Committee can charge NASPSPA for telephone bills accumulated for NASPSPA business, providing permission has been received from the President. The Executive Committee will meet in the Fall and NASPSPA will reimburse each officer for travel and for accommodation expenses incurred on the day(s) of the meetings. Normally the Fall Executive Committee Meeting should be held in a geographical location that minimizes travel costs. The Executive Committee will also meet prior to the Annual Conference where NASPSPA will reimburse each member for accommodation and food expenses incurred on the day(s) of the Executive Committee meetings. Executive Committee members will have their registration fees waived while they are members of the Executive Committee and attend the Annual Conference.

2. Annual Conference Committees

Upon receiving permission from the Past-President, Chairs of the Program Sub-Committees may be given a modest telephone budget or arrange with HK for a conference phone call for the purpose of recruiting keynote speakers and communicating with their respective committee members. It will be expected, however, that the vast majority of the business of these committees will be carried out through the mail or email.

3. Ad Hoc Committees

These committees should normally not have any expenses charged to NASPSPA. If the nature of their business necessitates a meeting of the members, the committee should meet prior to the Annual Conference in which the President may grant funds for the extra accommodation and food expenses required for the business of the committee. Under special circumstances, the President may grant funding for a telephone conference call or on rare occasions travel for a meeting. Normally, however, all business of ad hoc committees should be carried out through the mail or email.

C. Journal Discounts

The nature and amount of discounts made available to Society members is an Executive Committee decision. This decision is made annually on the basis of (1) the status of the Society's financial condition; and (2) the cooperation of the journals involved. Human Kinetics determines the discount for the *Journal of Sport & Exercise Psychology* and the *Journal of Motor Learning and Development*.

D. Communication with the Membership

E-mails to NASPSPA members should be limited to conference or NASPSPA business. The membership list will not be sold, or distributed.

Requests to announce faculty, student, and post-doc positions, and special events to the membership via the resource center of the website will be reviewed by the Communication Director and President and, if approved, posted at no cost. Aside from job announcements, postings will be restricted to conference sponsors in the conference section of the website.

VI. PUBLICATIONS

A. Newsletter

The Communication Director shall be responsible for editing and publishing a newsletter that will be posted on the NASPSPA website and made available as a PDF file for members. The Newsletter may include announcements of interest to the membership, scholarly abstracts, invited articles, minutes of the Executive Committee and Annual Business Meetings, and other material considered appropriate.

Guidelines

1. Time frame: The Newsletter is normally published three times annually (Winter, Spring, Fall, Issue numbers 1, 2, and 3, respectively) within each year, beginning with the Winter publication. Deadlines for the *receipt of information to be published* in the Newsletter are set by the Communication Director. The deadlines normally are: Fall—August 15, Winter—December 1, and Spring—March 1.
2. Information regarding content of newsletters and detailed guidelines for publishing the newsletter can be found in Appendix E.

B. Journals

The *Journal of Sport & Exercise Psychology* and the *Journal of Motor Learning and Development* have been designated as official journals of NASPSPA. The NASPSPA Executive Committee will collaborate with Human Kinetics, as specified in the Publication Agreement, in selecting the Editors, and determining the missions of the respective journals.

APPENDIX A: Ethical Standards for NASPSPA Members

NASPSPA members abide by the Ethical Principles of Psychologists and Code of Conduct of the American Psychological Association (2002, with 2010 and 2016 amendments; retrieved October, 2013, from <http://www.apa.org/ethics/code/index.aspx>).

APPENDIX B: Guidelines for Area Program Chairs Updated, June 2017

INTRODUCTION

The President (who becomes Past-President and Conference Program Chair) is encouraged to select the three Area Program Chairs prior to the current meeting and then have a face-to-face meeting with them to review all procedures. This committee will work with the Past-President to select area committees that are diverse (e.g., area of expertise, schools of thought, gender). It is often helpful but not necessary if someone on the current committee can serve as Area Program Chair the following year.

SELECTION OF COMMITTEE MEMBERS

Area program chairs should select committee members whose interests and concerns reflect a contemporary research focus in the literature in their program area (i.e., motor development, motor learning/control, sport and exercise psychology). They should work closely with committee members and seek their input on symposia themes, invited speakers, presiders, procedures, etc. Area Program Chairs and committee members should be confirmed as members of NASPSPA before the appointment. Long time NASPSPA members often make the 'best' committee members, but newer or junior members can provide a fresh perspective too. A committee is probably best served by a mixture of seniority and research perspectives within their program area.

BUDGET

Registration fees must cover *all* expenses. Each program area is allotted \$1500 to cover expenses but discretionary funds of up to \$4500 can be allocated if approved by the Past-President. You should therefore decide on a keynote speaker first. The policy is that we typically *do not pay any expenses for NASPSPA members*. The idea of funding is to support external individuals to come to our meetings.

When you talk with a prospective *keynote speaker*, say that NASPSPA will cover their travel (least expensive travel including overnight Saturday), hotel room, meals, registration, and a \$1000 honorarium. When you make initial contact, encourage them to stay for the entire conference *and* to interact with NASPSPA members. The Area Program Chair should provide them with relevant research examples related to their area of expertise (if they are unaware of our discipline-specific journals). The Area Program Chair or their designee shall serve as host for the keynote speaker. They should be aware of when the person is arriving, what his/her meal preferences are (do they prefer to be on their own or eat with others?), and be sure to escort him/her to the banquet. Funds can be requested by the Area Program Chair to take the keynote speaker to dinner.

Any deviations in the budget must go through the Past-President. In some circumstances there may be a local person that would be a good reactor for a symposium or a good

symposium presenter. Work with the Past-President to see if they can be enticed for a small fee.

Once you have determined the keynote speaker and any other individuals who appear on your budget sheet, you will submit their names and contact information to the Past-President who will forward to the Conference Site Coordinator. *The Conference Site Coordinator will arrange for travel, hotel rooms, and payment for speakers.*

PROGRAM CONSIDERATIONS

HUMAN KINETICS LECTURER

The Past-President is responsible for organizing this session. Please send any suggestions to the Past-President.

MAJOR SPEAKERS AND SYMPOSIA

Each area is responsible for organizing the program for their respective area. In general, each area will have a major speaker, a senior lecturer, perhaps an invited symposium, and other programming that will prove valuable to NASPSPA members. The Past-President will provide Area Program Chairs with a program grid. You will see that there is limited time on the program but try to be creative to make the most of the time slots available.

- *Keynote Speaker*

Communicate with your committee members and generate a list of 3 to 5 names. Before you ask these individuals to speak, please share your list with the Past-President. Keynote speakers often come from outside of NASPSPA, though this is not a requirement. Long-time members of NASPSPA are more typically considered for senior lecturer roles on the program.

- *Senior Lecturer*

Some years ago, NASPSPA wanted a way to recognize and hear the work of individuals who were considered senior members of the society. Often these individuals have their students present at conferences but the membership rarely was afforded the opportunity to hear from the leaders in the field. Therefore, each program area began to invite an individual to share their work at the conference. *Recognize that this is not an award.* This is a request to speak at the conference and share research ideas in a 25-30 minute time slot. In return, the cost of registration will be waived and the Senior Lecturer will receive a \$200 honorarium. Any individual selected for this position *should be one of our long-standing members* and should be attending the conference that year. You may solicit ideas from your program committee for individuals to serve as a Senior Lecturer but do not ask anyone until you have communicated with the Past-President. It is not necessary to have a senior lecturer every year. (Note: The NASPSPA Distinguished Scholar Award is selected by nomination and committee and does not have any relationship to the Senior Lecturers).

- *Symposia*

Encourage individuals to submit symposia rather than invite them. When a person is invited they often think that they will receive an all-expense paid trip to the conference. However, if you personally contact them and urge them to submit, this impression will not occur. Remind individuals that they need to be a NASPSPA member to submit. This is often a good chance to solicit individuals who may live locally but haven't attended NASPSPA in some time. Symposia should not consist of a collection of verbal presentations on one topic, nor from one laboratory. Symposia are expected to be organized around a theme with a logical connection between speakers and/or a discussant to bring things together. Representation from multiple universities is encouraged. An ideal format is a short introduction, three speakers, and a discussant, but this is not mandatory.

- *Abstract Submissions*

It is the responsibility of the area program committee to review and select the abstracts for inclusion at the conference as well as assign the times for presentation. The Area Program Chair will review all abstracts for their section to determine appropriateness before sending them to the entire committee. An author may be the first author on no more than two verbal and/or poster presentations each year. Try to group your posters thematically before submitting your final program to the Past-President.

- *Moderators and Presiders*

Area Program Chairs select moderators or presiders for all their sessions. They should be experienced presenters but should not be presenting in the session at which they are serving as moderators. Guidelines for the moderators are provided and the Area Program Chairs should reinforce the importance of keeping to time and keeping the same order that is printed. Moderators are not reimbursed.

During the session:

- Make certain that PowerPoint files are properly loaded and open;
- Introduce each speaker by giving author's name, institutional affiliation, and name of presenter (in case of multiple authors);
- Give speakers a signal at 5 and 2 minutes remaining in their 12-minute presentation;
- With the remainder of time, invite questions from the audience. If there are no audience questions, the moderator should forward a question;
- Stop the presentation/questions when there are 30 seconds remaining in the scheduled time slot (no exceptions). If audience members have additional questions, they can ask the speaker after the session is over.

Outstanding Student Paper Awards

Students submitting abstracts as the primary author are eligible for the outstanding student paper award. Please see the Awards section in this manual.

SUGGESTED TIMELINE WHEN ANNUAL CONFERENCE IS IN EARLY JUNE

June	Current President (to be Past-President for next year's conference) meets with Area Program Chairs at conference to discuss responsibilities
July 1	Names for committee members from the Area Program Chairs to be submitted to the incoming Past-President
September 1	List of 3 names of potential keynote speakers with a small statement about their areas of research and why they would be good speakers.
September 15	List of potential senior lecturers and invited symposia to Past-president; preliminary budget information to Past-president.
January 16	Abstracts due (preliminary review by Area Program Chairs)
February 20	List of accepted abstracts due from Area Program Chair to Past-President. Area Program Committees begin screening for the Outstanding Student Paper Award.
March 1	Authors notified about acceptance of abstracts (not mode of presentation). Preliminary Schedules delivered to Past-President by Area Program Chairs including list of presiders.
March 7	Area Program Chair notifies Past-President of winner of the Outstanding Student Paper Award.
March 15	Draft program posted on the Web. Authors notified of mode of presentation.
April 1	Final version of program posted on the Web. Early registration due.
May 1	Hotel reservations due; late registration due.

**APPENDIX C: Guidelines for Conference Site Coordinator
Updated June 2012**

1. The Conference Site Coordinator works closely with the Past-President on all aspects of the conference.
2. A cancellation fee of \$25 will be charged if a person cancels between 30 and 60 days preceding the conference. A cancellation fee of \$50 will be charged if a person cancels between 7 and 30 days before the conference. Registration fees will not be refunded if a person cancels fewer than 7 days before the first conference date (5/29/97, Executive Committee).
3. As soon as the site is determined and contract is signed by two NASPSPA officers or designees, the Conference Site Coordinator will advertise conference in appropriate outlets (ACSM, SCAPPS, JSEP, JMLD, TSP, etc.).
4. Conference Site Coordinator will be responsible for all conference logistics (meeting rooms, food and beverage, all coordination with site).
5. Conference Site Coordinator will report back to Secretary-Treasurer an Income/Expense report so the S-T can include this with his or her NASPSPA budget information.
6. The Conference Site Coordinator will work with the Executive Committee to decide future conference sites. The Conference Site Coordinator will do site visits and report back to the Executive Committee on pros and cons of each site. NASPSPA will pay expenses for site visits.
7. At the conclusion of each conference, the Conference Site Coordinator will meet with the Executive Committee to gather feedback on the current conference.

APPENDIX D: Guidelines for Abstract Submission and Presentations Updated June 2017

A. Types of Papers Accepted for Presentations

Data-based papers that have not been previously published in an archival scientific publication or presented elsewhere at a national or international conference are eligible for submission.

B. Non-Discriminatory Content in Abstracts and Presentations

In our continuing effort to demonstrate commitment to policies of non-discrimination for women and minorities, the NASPSPA executive committee has adopted the American Psychological Association's Ethical Principles of Psychologists and Code of Conduct (see Appendix A) for program proposals and presentations.

C. Use of Research Participant/Client Names

Although APA and NASPSPA Ethical Guidelines permit the use of research participant/client names with the person's consent, it is rarely necessary to reveal the identity of research participants/clients in a research presentation. Even with research participant/client consent, identifying them may not be in their long-range best interest. This is particularly evident in presentations which deal with problems in emotional control, interpersonal relations, personality, or behavior that is deemed antisocial/unlawful. Therefore, NASPSPA has adopted a policy that investigators shall not use research participant/client names in presentations. However, if permission has been granted by the research participant/client and the topic of discussion is not subject to misinterpretation that could reflect poorly on him/her, special permission to use research participant/client names may be granted by writing to the NASPSPA Past-President.

D. Commitment to Present

Abstracts are submitted with the understanding that the paper will be presented by the lead author or a coauthor, in person. If the author(s) cannot be present to give the paper for some unexpected reason, it is his/her/their responsibility to find an appropriate substitute or to petition in writing to the Executive Committee for the paper's withdrawal. Except under exceptional circumstances (with written justification), failure to do so will result in being ineligible to author a paper at NASPSPA for up to two years for all authors on the paper. The list of non-presented papers will be printed in the next edition of the conference proceedings.

E. On-Line Submission Requirements

Specific instructions for online submission will be published in the Fall Newsletter and on the NASPSPA website. Presenters must be NASPSPA members at the time of the conference. Abstracts may be submitted prior to membership renewal. Non-members will not be able to attend the conference. An author may be the first author on no more than two verbal and/or poster presentations each year. An acceptance/rejection letter will be sent on or about March 1.

APPENDIX E: Guidelines for Communication Director Updated October 2016

The Communication Director (CD) is responsible primarily for the NASPSPA newsletter, website updates, approval of job postings, and communication to membership. In the event that the CD is incapacitated at any time during his/her term, the President will delegate these responsibilities as appropriate to other members of the Executive Committee.

(a) NASPSPA Newsletter

- The NASPSPA newsletter is published 3 times per year by Human Kinetics (HK) and is posted on the NASPSPA website. Publication dates are:

- Winter (January 15th)
- Spring (April 15th)
- Fall (October 15th)

- The newsletter is published as a PDF document and posted on the NASPSPA website. Minutes, membership reports, and other documents are posted separately on the website. The newsletter contains URL links to these documents.

- The current process (beginning Volume 33) of publishing the newsletter involves the CD collecting, organizing, and doing preliminary editing of information for the newsletter, which is then sent along to Human Kinetics (HK) for publication and editing. Information should be sent from EC members or NASPSPA membership to the CD electronically, either in e-mail messages or as attached files. The information then needs to be organized, and edited, by the CD for ease of use by HK (a good idea is to have a master document outlining sections of the Newsletter in which corresponding files are clearly identified). Once HK has put together a newsletter proof, it should be sent along to the EC for final review (the CD is also responsible for doing any final editing on the proof at this point). Final edits are then sent by the CD to HK for any changes. The final newsletter (sent from HK to the CD in PDF format) is then posted on the NASPSPA website on the publication date (and a notice must then be sent to membership notifying them of its availability). Meeting minutes, membership reports, and other relevant documents are also posted on the website at the time of newsletter publication (and noted in the newsletter with links to the documents).

(Note. Because HK ideally requires the information 1 month in advance of the publication date, materials for each newsletter should be requested from the EC and NASPSPA members so that they are received 6 weeks in advance of publication [or 2 weeks in advance of the submission deadline of information to HK]. This provides the CD two weeks to collect, organize, and do preliminary editing of information; as well as to follow-up on any items that might not have been received by the requested date).

Specific information for each of the three newsletters

- Note that the specific headings list the type of information published and at least one member of the Executive Committee is responsible for writing and sending each piece of information to the CD.

- It is within the CD's discretion, with approval from the EC, to modify the format and content of the newsletter as needed to effectively communicate with the membership.

Dates for NASPSPA newsletter

	CD Requests Newsletter Material	Deadline to Receive Newsletter Material from EC	Deadline to Send Newsletter Material to HK	Release of Newsletter to Membership
Fall – Issue 3	July 15	August 15	Sept 15	Oct 15
Winter – Issue 1	Nov 1	Dec 1	Dec 15	Jan 15
Spring – Issue 2	Feb 1	March 1	March 15	April 15

FALL ISSUE (Issue 3)

NOTE:

In odd years, the outgoing CD will call for submissions by the EC and submit them to HK. The incoming CD will observe the process and will be responsible for reviewing the draft from HK, forwarding it to the EC for approval, ensuring the newsletter is posted to the website, and emailing the membership.

In even years, the outgoing Secretary-Treasurer will provide the required materials for the newsletter. The outgoing and incoming S-Ts will share responsibility for reviewing the draft from HK.

Timeline:

- **CD requests newsletter materials from EC: July 15**
- **EC submits materials to CD: August 15**
- **CD submits materials to HK: September 15**
- **Publication and email announcement date: October 15**

The Fall issue is listed as the third issue of the volume (because we operate on a January-December calendar year for membership).

- **Section 1** (1 page) - COVER PAGE
 - A) Include the NASPSPA logo:
 - Include attached file
 - B) Include the following text near the logo:
 - www.naspspa.org
 - C) Include the following information:
 - Volume #
 - Issue #3
 - Month, Year
 - Tri-annual Publication
 - D) Include a list of executive committee members and their affiliations
 - E) Request a Table of Contents on the cover page
 - F) Include a thank you to the sponsors of the most recent conference
- **Section 2** (~2-3 pages) – President’s message and Past-President’s column
 - A) President’s Message (submitted by the President)

- Include attached files (message and photo)
- B) Past-President's Column (submitted by the Past-President)
- Include attached files (column and photo)
- **Section 3** (~1-2 pages) – Conference hotel information
- Include attached files with a link to the conference hotel, hotel rates, transportation and parking details, conference registration costs, the area program committees, and photos of the location (this material should be collected from the Conference Site Coordinator and the Past-President).
 - Provide a note to renew memberships and register for the conference on-line.
- **Section 4** (call out box) – Call for nominations
- Ask for a call out box with a message calling for nominations for open awards and vacant EC positions (from President)
- **Section 5** (~1 page) – Early Career Distinguished Scholar Awards
- Start this page with the heading “Early Career Distinguished Scholar Awards” at the top of the page, followed by a bio and photo of each (from the Past-President).
- **Section 6** (~ 1 page) – Distinguished Scholar Award
- Start this page with the heading “Distinguished Scholar Award” at the top of the page, followed by a bio and photo (from the Past-President).
- **Section 7** (~1-2 pages) – Conference information
- Include attached files with dates of the conference, a link to the NASPSPA registration site, abstract submission deadlines, start and end times of conference, a notice of when hotel registration opens, program chair contact information, area program committee information, and photos.
 - Include detailed information on abstract submission (this material should be collected from the Conference Site Coordinator and the Past-President)
- **Section 8** (1 page) – Students' Column (submitted by the Student Representative)
- Include attached files (column and photo)
- **Section 9** (~ 1 page) – Student Awards
- Provide announcements of the Student Award winners from the previous conference and photos of them receiving their awards. Also, note for readers that a listing of awards can be found at the NASPSPA web-site (and provide a hot link, if possible)
- **Section 10** (~ 1 page) – NASPSPA Distinguished Scholar, NASPSPA Early Career Distinguished Scholar, and NASPSPA Outstanding Student Paper award information
- Provide announcements of the Award winners from the previous conference and photos of them receiving their awards. Also, note for readers that a listing of award nomination

information can be found at the NASPSPA web-site (and provide a hot link, if possible, under each)

- **Section 11** (~ ½ page) – Spring Executive Committee Meeting Minutes
 - Provide a note to members that the Spring Executive Committee Minutes can be found on the NASPSPA web-site (and provide a link, if possible).
 - The following EC minutes need to be included: Pre-conference, Business Meeting, and Post-conference. Minutes are submitted by the Secretary-Treasurer following review and approval by the EC.
- **Section 12** (~ 1 page) – Out-going NASPSPA Executive
 - Provide a little thank you all out-going NASPSPA executive members as well as the Conference Site Coordinator. Include photos from the previous NASPSPA conference. (*Important Note: The CD is responsible for taking photos of out-going executive members at each conference, as well as photos of other award winners*)
- **Section 13** (1 page) – Financial Report and Membership Report
 - Provide the Financial Report and Membership Report, and provide links to each one on the NASPSPA website
 - The Financial and Membership reports are submitted by the Secretary-Treasurer.

WINTER ISSUE (Issue 1)

- **CD requests newsletter materials from EC: November 1**
- **EC submits materials to CD: December 1**
- **CD submits materials to HK: December 15**
- **Publication and email announcement date: January 15**
- The Winter issue starts a new volume and is issue number 1.
 - **Section 1** (1 page) - COVER PAGE
 - A) Include the NASPSPA logo:
 - Include attached file
 - B) Include the following text near the logo:
 - *www.naspspa.org*
 - C) Include the following information:
 - Volume #
 - Issue #1
 - Month, Year
 - Tri-annual Publication
 - D) Include a list of executive committee members and their affiliation
 - E) Request a Table of Contents on the cover page
 - **Section 2** (~2-3 pages) – President’s message and Past-President’s column
 - A) President’s Message (submitted by the President)
 - Include attached files (message and photo)

- B) Past-President's Column (submitted by the Past-President)
- Include attached files (column and photo)
- **Section 3** (~1-2 pages) – Conference hotel information
- Include attached files with a link to the conference hotel, hotel rates, transportation and parking details, conference registration costs, the area program committees, and photos of the location (this material should be collected from the Conference Site Coordinator and the Past-President)
- **Section 4** (~1 page) – Pre-conference symposium information
- There might or might be a pre-conference symposium or workshop at each conference. If relevant, this information should be collected from the Past-President and/or the Conference Site Coordinator.
- **Section 5** (~3-5 pages) – Lecturers and Keynotes
- **Section 5.1** – Human Kinetics Lecturer and Early Career Distinguished Scholars
- Start this page with the heading “Human Kinetics Lecturer” at the top of the page, followed by a bio and photo of the Human Kinetics Lecturer (from the Past-President). Then have the heading “Early Career Distinguished Scholars”, along with a presentation title and photo of each Early Career Distinguished Scholar (from the Past-President)
- **Section 5.2** – Keynote Speakers
- Include a presentation title, brief bio, and photo for each of the Keynote Speakers (from the Past-President)
- **Section 5.3** – Senior Lecturers
- Start with the heading “Senior Lecturers” at the top of the page, with the following just below the heading as well “The purpose of our Senior Lecturer series is to hear about the research efforts of some of our distinguished members who have presented at NASPSPA over the years. Regardless of program area, these talks will appeal to all NASPSPA members.” Below this include a presentation title, bio, and photo for each of the Senior Lecturers (from the Past-President)
- **Section 6** (1 page) – Students' Column (submitted by the Student Representative)
- Include attached files (column and photo)
- **Section 7** (~ 2 pages) – Feature Article
- There might or might not be a feature article submitted by membership. If so, include the article and any photos (if relevant). The article should appeal to the broad membership. An example of a recent article is “Motor Development goes to China” (Volume 33, 1).
- **Section 8** (~ ½ page) – Fall Executive Committee Meeting Minutes
- Provide a note to members that the Fall Executive Committee Minutes can be found on the NASPSPA web-site (and provide

a hot link, if possible). Minutes are submitted by the Secretary-Treasurer following review and approval by the EC.

SPRING ISSUE (Issue 2)

- **CD requests newsletter materials from EC: February 1**
- **EC submits materials to CD: March 1**
- **CD submits materials to HK: March 15**
- **Publication and email announcement date: April 15 (Note: Online voting begins with the publication of the newsletter and runs for 10 business days)**

- The Spring issue is the second issue of the volume.
 - **Section 1** (1 page) - COVER PAGE
 - A) Include the NASPSPA logo:
 - Include attached file
 - B) Include the following text near the logo:
 - www.naspspa.org
 - C) Include the following information:
 - Volume #
 - Issue #
 - Month, Year
 - Tri-annual Publication
 - D) Include a list of executive committee members
 - E) Request a Table of Contents on the cover page
 - **Section 2** (~2-3 pages) – President’s message and Past-President’s column
 - A) President’s Message (submitted by the President)
 - Include attached files (message and photo)
 - B) Past-President’s Column (submitted by the Past-President)
 - Include attached files (column and photo)
 - **Section 3** (1 page) – Students’ Column (submitted by the Student Representative)
 - Include attached files (column and photo)
 - (Note. This column should include an invitation to attend the conference, progress on student issues, and announce student meeting at conference)
 - **Section 4** (1-2 pages) – President-Elect Candidates
 - Include pictures and bios for each candidate (names submitted by President; bios and photos submitted by the candidates). A position statement about commitment to, and interest in, the position has been included when available.
 - **Section 5** (1-2 pages) – Secretary-Treasurer Candidates or Communication Director Candidates (*Note: The Secretary-Treasurer and Communication Director elections are in alternating years.*)
 - Include pictures and bios for each candidate (names submitted by President; bios and photos submitted by the candidates). A

position statement about commitment to, and interest in, the position has been included when available.

- **Section 6** (1-2 pages) – Student Representative Candidates

- Include pictures and bios for each candidate (names submitted by President; bios and photos submitted by the candidates). A position statement about commitment to, and interest in, the position has been included when available.

(b) Website Updates

- The CD is responsible for updating the content of the NASPSPA web-site. Probably the most significant regular updates include timely abstract submission information and deadlines, as well as other conference information (e.g., invitation, call for papers, registration, hotel registration, and maps) as they become available from the Past-President. The CD also ensures the conference sponsor information is posted (that information should be gathered from the Secretary-Treasurer prior to the conference each year).
- As of June, 2008, Executive Committee Meeting Minutes need to be posted on the NASPSPA website. The minutes from EC meetings should be collected from the Secretary-Treasurer and submitted to HK at the same time as the Fall and Winter newsletter items and hotlinked in the newsletters.
- (Note: Prior to June, 2008 [up to and including the Winter 2008 newsletter] EC meeting minutes can be found in the previously published newsletters).
- As of June 2008, NASPSPA awards information needs to be posted on the NASPSPA website. The CD should ensure that the information, particularly award amounts and application deadlines, are consistent with current NASPSPA policy. This should be done at the latest on the same date as the release of the Fall newsletter.
- (Note: The award information can also be found in the NASPSPA Policy Manual, so it's just a matter of ensuring the website information is consistent with the current Policy Manual).

(c) Approval of Job Postings

All position announcements submitted via the Employment Posting Form will be reviewed by the Communication Director and/or Executive Committee. Approved announcements will be posted on the NASPSPA website.

(d) Communication to Membership

- The CD is responsible for general communication to members. Notices via e-mail typically include:
 - newsletter publication (sent October 15, January 15, April 15)
 - reminders to renew membership (sent November/December)
 - abstract submission deadlines
 - conference updates

- announcement of online election results following the election
- The CD is also responsible to provide a verbal report to members at the conference business meeting.
- As of the Fall, 2008 EC meeting (to be published in the minutes of the Winter 2009 newsletter), the NASPSPA policy is: “The EC decided that the communication director would canvas the EC committee on whether emails about future conferences should be emailed or posted; depending on how useful the information would be to a majority of the members.” As a result, when members request that information on conferences, workshops, etc... be sent to members, an e-mail should be sent to the EC for approval either as a post on the web-site or e-mail to members. If the request for an e-mail is denied, the CD should inform that a membership list can be purchased from the Secretary-Treasurer.

(e) Assistant

Hire a part-time assistant (maximum of \$1000.00 per year) to help with duties as needed, especially obtaining information for the newsletters and website maintenance.

APPENDIX F: Duties of Secretary-Treasurer Updated June 2017

The Secretary Treasurer is primarily responsible for the Membership Account (with the President also being an account holder). The Site Coordinator is primarily responsible for the Conference Account (with the Secretary Treasurer also being an account holder).

1. Financial Records

- a. Maintain bank account and on-line banking with Wells Fargo;
- b. Pay bills and deposit checks using NASPSPA Wells Fargo account;
- c. Make arrangements with the designated second-signer on the NASPSPA Wells Fargo account to visit a Wells Fargo branch to add that person to the account. If possible, this would be done at the Annual Meeting or Fall EC meeting at a location in the U.S.
- d. Maintain NASPSPA financial records;
- e. Generate financial reports for business meeting and executive board meetings;
- f. Distribute funds for awards (most checks written at conference; exceptions are Graduate Student Research Grants and International Travel Grants) and maintain records of recipients and amount;
- g. Create and implement methods of keeping the organization financially solvent;
- h. File appropriate reports each year to State of Illinois and federal government;
- i. Remind the President to have a certified public accountant provide a financial report at the end of the term.

2. Membership

- a. Revise membership form each year and communicate with Human Kinetics (HK) regarding any changes (usually after Fall EC meeting);
- b. Work with HK to remind members to renew membership (usually in November/December);
- c. Coordinate with HK regarding membership issues, membership database maintenance, and related issues;
- d. Communicate with membership regarding any of the above.

3. Conferences

- a. Work with HK and the Conference Site Coordinator on registration and financial issues prior to and during conference as needed;
- b. Send a letter to conference sponsors detailing payment, what they receive, contact information for Conference Site Coordinator, and request their LOGO and website; upon reception send LOGO and website to Communication Director;
- c. Establish and ensure access to NASPSPA Google Drive account for reference to documents during executive meetings;
- d. Write up minutes of business meeting and distribute to EC (usually by email) for editing and unofficial approval within two weeks following the meeting;
- e. Provide members with financial and membership reports

- f. Write checks for conference awards and for generation of awards (currently Bernice Fischman creates award certificates, has them framed and shipped to the conference, but may also ship directly to the recipients).
4. Executive committee meetings
 - a. Ensure access to NASPSPA Google Drive account for reference to documents during meeting;
 - b. Take minutes during meeting and distribute a draft of minutes to EC within two weeks following EC meetings and request feedback and unofficial approval from EC within two weeks (4 weeks total turnaround);
 - c. Prepare financial and membership reports (fiscal year end for fall EC and up to mid- or end of May for conference EC meetings) and provide to the EC;
 - d. Distribute reimbursement forms to EC members and collect forms/receipts and then reimburse.
 5. Assistant

Hire a part-time worker (\$15 per hour, for a maximum of \$500 per year) to help with duties as needed.
 6. Other duties
 - a. Communicate with companies/individuals who request mailing lists, and work with HK to generate mailing list;
 - b. Communicate with members (and organizations) who have questions regarding membership or other issues;
 - c. Pay HK for Management Contract;
 - d. Report website problems to Communication Director;
 - e. Address legal and insurance issues;
 - f. Update NASPSPA letterhead after elections and prior to September 15;
 - g. Maintain inventory of items owned by NASPSPA that are worth more than \$500;
 - h. Maintain electronic copy of current Policy Manual (word) and other documents, such as legal and historical, on NASPSPA's Google Drive account;
 - i. Maintain monthly back-up of NASPSPA file archives and templates on an external storage device.
 - j. Renew Survey Monkey membership in conjunction with Communication Director

APPENDIX G: Student Representative Time Lines and Notes **Updated June 2013**

July/August

- Contact Communication Director if you are interested in including student-specific questions in post-conference survey.
- Read Policy Manual to become familiar with position, awards, deadlines, etc.

September

- Fall newsletter article due to Communication Director September 1
 - Recap of conference events including naming student award winners
 - Provide information about each student award and deadlines. Include hyperlinks to relevant sections of NASPSA website and refer students to relevant sections of policy manual for complete award details.
 - Details and highlights about next year's conference
 - Announce deadline for abstract submission
 - Brief description of Student Representative position and call for nominations (announce deadline of February 1)

October

- Fall newsletter disseminated October 15
- Start gathering names of professionals for student-professional event
- Start brainstorming ideas for student social

November

- Attend Fall EC Meeting
 - Conference issues for students (anything you overheard or were asked at previous conference)
 - Nominees for Student Representative (i.e., respondents from first call at conference student meeting)
 - Begin planning student social
 - Work with Conference Site Coordinator (currently Penny McCullagh)
 - Can see if you can connect with students who live in the city where conference is being held for ideas, locations, etc.
 - The budget for student events is \$2000, in addition to the amount students are charged for specific events. (Make sure to ask about taxes and gratuity included in charges.) If necessary, special requests for additional funds can be made to the Past-President.
 - Avoid locations that are not walking distance from the conference Hotel.

December

- Winter newsletter due to Communication Director by December 1

- Details and highlights of next year's conference
- Call for nominations for Student Representative (deadline Feb. 1st)
- Upcoming award deadlines and refer students to relevant sections of policy manual
- Student issues from Fall EC meeting
- Announce pre-conference symposium/workshops/lunch
- Provide information about student social if available
- Establish line of communication for students looking to share a room at the conference.
 - Suggestion: provide your email address, use Facebook and the Winter Newsletter.

January

- Winter newsletter disseminated January 15
- Continue planning student social with Conference Site Coordinator

February

- If there are more than two Student Representative nominees as of February 1st: contact President, President-Elect, and Past-President to assemble a Nominations Committee (see Article 10.3).
 - Send Student Representative nominees' materials to Nominations Committee. They have a deadline of February 21 for selection of final two candidates.
- Email final two Student Representative candidates for academic interests, statement of interest and picture. Give them a deadline of February 28 to submit materials to you. Also, inform the candidates that they should plan on staying until Sunday afternoon of the conference because the incoming student representative must attend the post-conference EC meeting.
 - Check if President desires to invite Student Representative to the pre-conference EC meeting as well. If so, pass this information along to the two nominees for planning travel.

March

- Spring newsletter items due to Communication Director March 1
 - Submit Student Representative candidates academic interests, statement of interest, and picture to communication director
 - Provide pre-conference symposium/workshop details
 - Provide specific information about student social and student meeting (day, time, location)
 - Encourage student attendance at Annual Business Meeting
- Finalize student social (mid March)
 - Provide Conference Site Coordinator and Past-President with details
 - Conference Site Coordinator will provide deposit, if required.
- Finalize student meeting agenda
- Finalize details on any other student events taking place at June Conference

April

- Spring newsletter disseminated April 15th

May

- Remind professionals attending student-professional event about date, time, and location.
- Create and distribute schedule for student registration table (incoming student representative may be interested in volunteering at the table).
- Create sign-up sheets and tickets for student social and any other student events.
- Check with conference site coordinator if there are any outstanding issues or questions.
- Post reminder about student events on NASPSPA's Facebook page and encourage students to attend.

June (Conference)

- Attend EC pre-conference meeting on Wednesday prior to the conference
- Responsible for registration table at the conference
- Host student meeting at conference
 - o Often this meeting is held in conjunction with the student social
 - o Meeting agenda should include:
 - Open forum for discussion of student questions or concerns
 - If student meeting not logistically possible, can ask students for their comments/concerns on comment boxes at student table.
 - Description of student representative position and call for nominations (announce deadline of February 1)
 - Description of student awards and application process
 - Announcement of student award winners
 - Include brief presentation from students awarded the graduate student award for international travel
- Attend EC post-conference meeting on Sunday morning following the conference

APPENDIX H: Past Officers

Year	President	Secretary-Treasurer	Communication Director	Student Rep.
1967-1969	A.T. Slater-Hammel	Roscoe Brown, Jr.	Gerald Kenyon	
1968-1969	A.T. Slater-Hammel	Roscoe Brown, Jr.	Gerald Kenyon	
1969-1971	B.J. Cratty	Roscoe Brown, Jr.	Gerald Kenyon	
1971-1973	E. Dean Ryan	Rainer Martens	Kenneth Lersten	
1973-1974	Rainer Martens	William Koch	Jean A. Barrett	
1974-1975	Dorothy Harris	William Koch	Jean A. Barrett	
1975-1976	Don Kirkendall	William Koch	Jean A. Barrett	
1976-1977	Waneen Wyrick Spirduso	Frank L. Smoll	Daniel M. Landers	
1977-1978	Richard Schmidt	Frank L. Smoll	Daniel M. Landers	
1978-1979	Harriet Williams	Richard A. Magill	Daniel M. Landers	
1979-1980	Robert Christina	Richard A. Magill	Daniel M. Landers	
1980-1981	Ronald Marteniuk	Richard A. Magill	Penny McCullagh	
1981-1982	Tara Scanlan	Richard A. Magill	Penny McCullagh	
1982-1983	Glyn Roberts	Craig Wrisberg	Penny McCullagh	
1983-1984	Robert Schutz	Craig Wrisberg	Jane E. Clark	
1984-1985	Richard A. Magill	Deborah Feltz	Jane E. Clark	
1985-1986	Daniel Landers	Deborah Feltz	T. Gilmour Reeve	
1986-1987	Mary Ann Robertson	Maureen Weiss	T. Gilmour Reeve	
1987-1988	Michael Wade	Maureen Weiss	Thelma Horn	
1988-1989	Craig Wrisberg	Mary Carlton	Thelma Horn	
1989-1990	Diane Gill	Mary Carlton	Joan Duda	
1990-1991	Jerry Thomas	Steve Wallace	Joan Duda	
1991-1992	T. Gilmour Reeve	Steve Wallace	Jere Gallagher	
1992-1993	Jane Clark	Kathleen Haywood	Jere Gallagher	
1993-1994	Robert Weinberg	Kathleen Haywood	Tonya Toole	
1994-1995	Karl Newell	Kathleen Williams	Tonya Toole	
1995-1996	Steve Wallace	Kathleen Williams	James Cauraugh	Desiree LaFevre
1996-1997	Howard Zelaznik	Harry Meeuwssen	James Cauraugh	Shannon Robertson
1997-1998	Janet Starkes	Harry Meeuwssen	James Cauraugh	Nicola Hodges
1998-1999	Beverly Ulrich	Jody Jensen	James Cauraugh	Andrea Mason
1999-2000	Kathleen Haywood	Jody Jensen	Debra Rose	Chris Bertram

Year	President	Secretary-Treasurer	Communication Director	Student Rep.
2000-2001	Brad Hatfield	Jill Whitall	Debra Rose	Shannon Bredin
2001-2002	Kathleen Williams	Jill Whitall	Noreen Goggin	Tim Welsh
2002-2003	Penny McCullagh	Gabriele Wulf	Noreen Goggin	Clare MacMahon
2003-2004	Mark Fischman	Gabriele Wulf	Diane Ste-Marie	Shannon Clark
2004-2005	Charles Shea	Alan L. Smith	Diane Ste-Marie	Quincy Almeida
2005-2006	Maureen Weiss	Alan L. Smith	Diane Mack	Shauna Burke
2006-2007	Digby Elliott	Ann Smiley-Oyen	Diane Mack	Chris Rhea
2007-2008	Deborah Feltz	Ann Smiley-Oyen	Kent Kowalski	Julia Devonish
2008-2009	Jill Whitall	David Sherwood	Kent Kowalski	Graig Chow
2009-2010	Craig Hall	David Sherwood	Jennifer Etnier	Rebecca Bassett
2010-2011	Jody Jensen	John Buchanan	Jennifer Etnier	Lori Dithurbide
2011-2012	Diane Ste-Marie	John Buchanan	Jeffrey T. Fairbrother	Travis Dorsch
2012-2013	John Shea	Shannon Ringenbach	Jeffrey T. Fairbrother	Jennifer Tomasone
2013-2014	Alan Smith	Shannon Ringenbach	Catherine Sabiston	Alyson Crozier
2014-2015	Gabriele Wulf	Tom Raedeke	Catherine Sabiston	Nicole Westlund
2015-2016	Jennifer Etnier	Tom Raedeke	Quincy Almeida	Kara Palmer
2016-2017	Daniela Corbetta	Leah Robinson	Quincy Almeida	Tayo Moss
2017-2018	Steven Bray	Leah Robinson	Sarah Ullrich-French	Taylor Buchanan
2018-2019	David Anderson	Anne Cox	Sarah Ullrich-French	Christine Pacewicz

Years Past-Presidents' Liaison

1998-2003	T. Gilmour Reeve
2003-2006	Jane Clark
2006-2009	Beverly Ulrich
2009-2012	Howard Zelaznik
2012-17	Maureen Weiss
2017-	Jill Whitall

APPENDIX I: Past Award Winners

Distinguished Scholars		President's Award	
Franklin Henry	1981	Alfred Hubbard	1991
Lawrence Rarick	1981	Arthur Slater-Hammel	1991
Jack Adams	1989	Rainer Martens	1992
Richard Schmidt	1992	Robert Singer	1997
Daniel Landers	1995	Penny McCullagh	1998
Glyn Roberts	1998	Jane Clark	1999
Scott Kelso	1999	T. Gilmour Reeve	2002
Karl Newell	2002	Daniel Landers	2005
Jerry Thomas	2003	Jerry Thomas	2006
Waneen Spirduso	2004	Beverly Ulrich	2009
Ronald Marteniuk	2004	Michael Wade	2011
George Stelmach	2005	Richard A. Magill	2012
Bert Carron	2007	Richard A. Schmidt	2013
Robert Singer	2008	Maureen R. Weiss	2014
Bob Malina	2009	Howard N. Zelaznik	2014
Michael Wade	2012	Bernice Fischman	2015 (special)
Robert Christina	2012	Jill Whittall	2016
Jane E. Clark	2013	Kim Scott	2017 (special)
Diane L. Gill	2014		
Beverly D. Ulrich	2014		
Lawrence Brawley	2015		
Deborah Feltz	2015		
Richard Magill	2016		
Maureen Weiss	2016		
Digby Elliot	2017		
Tim Lee	2017		
Gabby Wulf	2018		

Early Career Distinguished Scholars

Deborah Feltz	1985
Les Carlton	1986
Peter Hancock	1987
Edward McAuley	1991
Beverly Ulrich	1992
Stephan Swinnen	1993
Jody Jensen	1995
Richard van Emmerik	1996
Daniel Weeks	1996
Richard G. Carson	1997
Kerry Courneya	1998
Kathleen Martin	2001
A. Mark Williams	2003
Viktor Jirsa	2004
Heather Hausenblas	2005
Paul Estabrooks	2006
Matthew Heath	2007
Sian Beilock	2008
Ryan Rhodes	2008
David Vaillancourt	2009
Timothy Welsh	2010
Amy Latimer	2011
Quincy J. Almeida	2012
Catherine M. Sabiston	2012
Nicholas D. Myers	2013
Leah E. Robinson	2014
Yu Kai Chang	2014
Lisa Barnett	2015
Tony Carlsen	2016
Ben Jackson	2016
Keith Lohse	2017
Priscila Caçola	2017
Jennifer Brunet	2018

Outstanding Student Paper Awards

Claire Giuffrida	1994
Mary D. Walling	1994
Rosa M. Angulo-Kinzler	1994
Jin H. Yan	1995
Maria Kavussanu	1995
Jennifer Etnier	1995
Yeou-Peh Liu	1996
Maria Kavussanu	1996
L.T.B. Gobbi	1996
Jose Barela	1997
Andrea Mason	1997
Shannon Mihalko	1997
Nida Roncesvalles	1997
Kelly Pryde	1998
Diane Romero	1998
Chunxiao He	1998
Paul Estabrooks	1999
Thomas Scott Marzilli	2000
Victoria Haehl	2000
Panteleimon Ekkekakis	2000
Jenny Hill	2001
A-Ron Chang	2002
Kaleb McDowell	2002
Max J. Kurz	2003
Jason S. Metcalfe	2003
Daniella Godoi	2004
Matthais Weigelt	2004
Nicholas Myers	2004
Steven Coombes	2005
Thomas Korff	2005
Amy Latimer	2005
Meghan McDonough	2006
Ting Liu	2007
Breanna Studenka	2008
Bradley King	2008
Kelley Arbour	2008
Alison Smith	2008
Anastasia Kyvelidou	2009
Jennifer Gapin	2009
Shaelish Kantik	2010
Erica Rauff	2010
Rebecca Bassett	2011
Jason Eckerle	2011
Samuel Logan	2011

Lindsay Kipp	2012
Blair Evans	2013
Azizah Jor'dan	2013
Deanna Kennedy	2013
Lindley McDavid	2014
Deanna Kennedy	2014
Jeffrey D. Graham	2015
Kaylena A. Ehgoetz Martens	2015
Sara M. Scharoun	2015
Jenna Gilchrist	2016
Till Utesch	2016
Chaoyi Wang	2016
Valentin Benzing	2017
Marcos Daou	2017
An De Meester	2017
Sabrina Thurman	2017
Seungmin Lee	2018
I-Chieh Lee	2018
Jerraco Johnson	2018

Graduate Student Research Grants

Kelly Arbour	2005
Aaron Duley	2005
Dawn Lantero	2005
Anne Cox	2005
Steven Coombes	2006
Janice Chien-Ho Lin	2006
Nicholas Myers	2006
Sarah Wall	2006
Winona Snapp-Childs	2007
Shailesh Kantak	2007
Tobin Silver	2007
Jennifer Brunet	2008
Chad Rethorst	2008
Kelly Gamble	2009
Matt Brown	2009
Neha Loda	2009
Travis Dorsch	2010
Joshua Williams	2010
Melanie Adams	2011
Lindsay Kipp	2011
Dokyeong Lee	2011
Guilherme Cesar	2012
Patrick Belling	2012
Ya Yun Lee	2012
Elizabeth (Kip) Webster	2012
Kaitlyn Baily	2013
Ali Brian	2013
Deanna Kennedy	2013
Kaylena Ehgoetz Martens	2013
Larissa K. True	2013
Swati Surkar	2014
Aaron T. Piepmeier	2014
Jeffrey D. Graham	2014
Derek A. Crawford	2014
Alex Benson	2015
Alison C. Phillips	2015
Matthew Stork	2015
Ana Kovacevik	2016
Natalie Lander	2016
Rebecca Wiener	2016
Jerraco Johnson	2017
Ming-Sheng Chan	2017
Alexis Slutsky	2017
Kara Palmer	2018

Chanel LaJocono	2018
Loriane Favoretto	2018
Scott Graupensperger	2018

Graduate Student Award for International Conference Travel

Clare MacMahon	2003
Breanna Studenka	2006
Li-Chiou Chen	2006
Chia-Lin Chang	2006
Beth Smith	2007
Chia-Lin Chang	2007
Kate Keetch	2007
Michael Sage	2008
Moe Machida	2009
Rebecca Bassett	2009
Lindsay Duncan	2010
Casey Gray	2010
Priscila Caçola	2010
Amber Shipherd	2011
Veronica Son	2012
Chih-Chia Chen	2012
April Karlinsky	2013
Jessica Stapleton	2013
Jennifer Tomasone	2013
Ryota Nishiyori	2014
Kaylena Ehgoetz Martens	2014
Carolina Silveira	2015
Rebecca Chow	2016
Sanne Veldman	2017
Matthew Stork	2017
Kendra Todd	2018
Madison Vani	2018
Anika Gentile	2018

NASPSPA Official Journal Award Winners

Excellence in Research Awards

JMLD

- Ringenbach, S. D., Zimmerman, K., Chen, C. C., Mulvey, G. M., Holzapfel, S. D., Weeks, D. J., & Thaut, M. H. (2014). Adults with Down Syndrome performed repetitive movements fast with continuous music cues. *Journal of Motor Learning and Development*, 2, 47-54. 2015
- Ducharme, S. W., & Wu, W. F. (2015). An external focus of attention improves stability after a perturbation during a dynamic balance task. *Journal of Motor Learning and Development*, 3, 74-90. 2016

Haworth, J., Kyvelidou, A., Fisher, W., & Stergiou, N. (2016). Indifference to chaotic motion may be related to social disinterest in children with Autism. *Journal of Motor Learning and Development*, 4(2), 219-235. 2017

Raisbeck, L. D., & Diekfuss, J. A. (2017). Verbal cues and attentional focus: A simulated target shooting experiment. *Journal of Motor Learning and Development*, 5(1), 148-159. 2018

JSEP

Cheon, S. H., Reeve, J., Yu, T. H., & Jang, H. R. (2014). The teacher benefits from giving autonomy support during physical education instruction. *Journal of Sport & Exercise Psychology*, 36(4), 331-346. 2015

Schmidt, M., Jäger, K., Egger, F., Roebbers, C. M., & Conzelmann, A. (2015). Cognitively engaging chronic physical activity, but not aerobic exercise, affects executive functions in primary school children: a group-randomized controlled trial. *Journal of Sport & Exercise Psychology*, 37(6), 575-591. 2016

Zenko, Z., Ekkekakis, P., & Ariely, D. (2016). Can you have your vigorous exercise and enjoy it too? Ramping intensity down increases postexercise, remembered, and forecasted pleasure. *Journal of Sport & Exercise Psychology*, 38(2), 149-159. 2017

Delli Paoli, A. G., Smith, A. L., & Pontifex, M. B. (2017). Does walking mitigate affective and cognitive responses to social exclusion. *Journal of Sport & Exercise Psychology*, 39(2), 97-108. 2018

Excellence in Reviewing Awards

JMLD

Jackie Goodway 2015
Priscila Caçola 2016
Sam Logan 2017
An De Meester 2018

JSEP

Athanasios Mouratidis 2015
Sarah Buck 2016
Katie Gunnell 2017
Thomas Curran 2018

APPENDIX J: NASPSPA Area Program Committees

- 1973 Rainer Martens (Chair)
Jack Keogh
Richard Schmidt
Michael Wade
- 1974 Ann Duncan Baylor (program coordinator)
Lawrence Abraham (assistant to program coordinator)
John McNutt (conference coordinator)
- 1975 Dorothy Harris (Chair)
Robert Christina
- 1976 Waneen Wyrick Spirduso (conference chair)
Daniel Landers
- 1977 William B. Koch (conference chair)
A. Craig Fisher (program coordinator)
Harold Morris (program coordinator)
- 1978 David Pargman (conference and program director)
Michael Sachs (assistant program director)
- 1979 Robert W. Christina (representative to scientific committee)
Mary Ann Robertson
Vern Seefeldt
Jerry Thomas
Jane Clark
Conrad Milne
Glyn Roberts
Wayne Halliwell
Tara Scanlan
Dean Ryan
J.A. Scott Kelso
Waneen Wyrick Spirduso
Eric Roy
Karl Newell

	Motor Learning/Control	Motor Development	Sport & Exercise Psychology
1980	Larry Abraham (Chair) Beth Kerr Diane Shapiro Eric Roy	John Tudor (Chair) Mary Ann Robertson Harriet Williams Jerry Thomas	Tara Scanlan (Chair) Lawrence Brawley Robert Weinberg Penny McCullagh
1981	John Shea (Chair) Richard Magill Craig Wrisberg Geraldine Klimovitch Lofthus Stephen Wallace	Jane Clark (Chair) Jack Keogh Crystal Fountain Marcella Ridenour	Lawrence Brawley (Chair) Michael Passer Robert Weinberg Julie Simon

	Motor Learning/Control	Motor Development	Sport & Exercise Psychology
1982	Stephen Wallace (Chair) Doug Larish Howard Zelaznik Christine MacKenzie	Jerry Thomas (Chair) Jere Gallagher Kathleen Haywood Hugh McCracken	Dan Gould (Chair) Robert Weinberg Deborah Feltz John Silva
1983	Howard Zelaznik (Chair) Greg Anson John McCabe Karl Newell Diane Shapiro	Jack Keogh (Chair) Ann Beuter Eric Roy Al Salmoni Harriet Williams	Michael Passer (Chair) Bert Carron Joan Duda Diane Gill Ron Smith
1984	Ron Marteniuk (Chair) George Stelmach Wynne Lee Les Carlton Linda Ho John Salmela	Michael Wade (Chair) Jane Clark John Tudor Walter Davis Leonard Zaichkowsky	Dan Landers (Chair) Atsushi Fujita Wayne Halliwell W. Jack Rejeski Yuri L. Hanin Robert Singer Albert V. Carron E. Dean Ryan Diane Gill Ronald E. Smith
1985	T. Gilmour Reeve (Chair) Virginia Diggles David Goodman Hal Morris John Shea	May Ann Robertson (Chair) Steve Langendorfer Kathi Thomas Harriet Williams Marjorie Woollacott	Robert Singer (Chair) Wayne Halliwell Dan Landers Robert Rotella Jean Williams
1986	Chuck Corbin (Chair) Doug Larish Dan Corcos	Chuck Corbin (Chair) Kathleen Haywood	Chuck Corbin (Chair) Dan Landers Penny McCullagh
1987	Dave Goodman (Chair) Ian Franks Tim Lee	Greg Reid (Chair) Kathleen Williams Beverly Ulrich	Ed McAuley (Chair) Dan Landers Maureen Weiss
1988	Les Carlton (Chair) Susan Moore Chuck Walter	Beverly Ulrich (Chair) Walter Davis Harriet Williams	Dorothy Harris (Chair) Brad Hatfield Peggy Richardson Robin Vealey David Yukelson
1989	Mark Fischman (Chair) Mary Rudisill David Sherwood	Allen Burton (Chair) Walter Davis Michael Wade	Steve Boutcher (Chair) Bonnie Berger Thelma Horn
1990	H. Zelaznik (Chair) Janice Deakin Robert Christina Richard Magill Chuck Worringham	Jane Clark (Chair) Jo-Anne Lazarus Jere Gallagher Beverly Ulrich	R. Weinberg (Chair) Maureen Weiss David Yukelson Charles Hardy Penny McCullagh

	Motor Learning/Control	Motor Development	Sport & Exercise Psychology
1991	David Sherwood (Chair) Craig Chamberlin Chuck Walter	Kathleen Williams (Chair) Jane Clark Kathleen Haywood Marjorie Woollacott	Maureen Weiss (Chair) Robert Brustad Damon Burton Debra Crews Joan Duda
1992	Richard Schmidt (Chair) Tim Lee Richard Magill Karl Newell Marjorie Woollacott	Kathleen Haywood (Chair) Allen Burton Jill Whitall Marcella Ridenour	Deborah Feltz (Chair) Lawrence Brawley Thelma Horn Martha Ewing David Furst
1993	John Shea (Chair) Alan Salmoni Heather Carnahan Charles Walter Christine Mackenzie	Harriet Williams (Chair) Dale Ulrich Joanne Lazarus Cindy Riach	Joan Duda (Chair) Steve Boutcher Vicki Ebbeck Neil Widmeyer Diane Wiese
1994	Steve Wallace (Chair) David Goodman David Sherwood Beverly Ulrich	Jo-Anne Lazarus (Chair) Crystal Branta Jody Jensen Marliese Kimmerle Steve Langendorfer	Brad Hatfield (Chair) Bert Carron Thelma Horn Steve Petruzzello Maureen Weiss
1995	Charles Shea (Chair) David Wright Stephan Swinnen Gabriele Wulf James Cauraugh	Jere Gallagher (Chair) Clersida Garcia Sue McPherson Mary Painter Dale Ulrich	David Yukelson (Chair) Albert Carron Robert Eklund Lise Gauvin Robin Vealey
1996	Tim Lee (Chair) Heather Carnahan Luc Proteau Chuck Walter Richard van Emmerick	Walter Davis (Chair) Allen Burton Jackie Goodway Cindy Riach	Kevin Spink (Chair) Larry Brawley Martha Ewing Mary Fry
1997	Jane Clark (Chair) Richard Carson Barbara Hart Richard Magill Debra Rose	Beverly Ulrich (Chair) Crystal Branta Michael Wade Jill Whitall	Daniel Landers (Chair) Larry Brawley Daniel Gould W. Jack Rejeski Jean Williams
1998	Heather Carnahan (Chair) Patti Weir Stephan Swinnen Daniel Corcos	Jody Jensen (Chair) Jo-Anne Lazarus Jürgen Konczak Helen Parker	Albert Carron Chair Kim Ducharme Peter Terry Phillippe Brunel
1999	Digby Elliott (Chair) Richard Carson Diane Ste-Marie Richard van Emmerick	Jill Whitall (Chair) Karl Rosengren Dale Ulrich Laurie Wishart	Wendy Rodgers (Chair) Howard Hall Craig Hall Sandra Moritz

	Motor Learning/Control	Motor Development	Sport & Exercise Psychology
2000	Ian Franks (Chair) Romeo Chua Paul van Donkelaar Dave Goodman	Mary Ann Robertson (Chair) Rosa Angulo-Kinzler Jane Clark Greg Reid	Vicki Ebbeck (Chair) Stuart Biddle Kerry Courneya Thelma Horn
2001	Ann Smiley-Oyen (Chair) Richard van Emmerik Les Carlton Barbara Hart	Nancy Getchell (Chair) Jennifer Romack Helen Parker Jackie Goodway Jose Barela	Thelma Horn (Chair) Curt Lox Karla Kubitz Darren Treasure
2002	Dave Sherwood (Chair) Lanie Dornier Dagmar Sternad Doug Weeks	Jane Clark (Chair) Jody Jensen Juergen Konczak David Anderson Daniela Corbetta	Darren Treasure (Chair) Kathleen Martin Robert Eklund Marc Lochbaum Glyn Roberts
2003	Doug Weeks (Chair) David Wright Shannon Ringenbach James Cauraugh	Daniela Corbetta (Chair) David Anderson James Galloway Rosa Angulo-Kinzler Karl Rosengren	K. Martin Ginis (Chair) Lew Hardy Steve Bray Alan L. Smith
2004	Shannon Ringenbach (Chair) Lanie Dornier Tim Lee Richard van Emmerick	David Anderson (Chair) Victoria Haehl Carl Gabbard Dan Southard	Alan L. Smith (Chair) Peter Crocker David Conroy Nancy Gyurcsik
2005	Debra Rose (Chair) Lesley Brown Clark Dickin Jeffrey Fairbrother	Carl Gabbard (Chair) Rosa Angulo-Barroso Jill Whitall David Witherington	Peter Crocker (Chair) David Conroy Heather Hausenblas Eva Monsma
2006	Jeffrey Fairbrother (Chair) Matt Heath Sian Beilock John Buchanan	Jill Whitall (Chair) Jody Jensen Cole Galloway Jo-Anne Lazarus	Steve Bray (Chair) Kathleen Martin Ginis Chris Janelle Shawn Arent
2007	Sian Beilock (Chair) Nicola Hodges Diane Ste-Marie Tim Welsh	Jody Jensen (Chair) Reggie Harbourne Nida Roncevalles Bev Ulrich	Chris Janelle (Chair) Tony Amorose Paul Estabrooks Danielle Symons-Downs
2008	Matt Heath (Chair) Gord Binstead Dave Westwood Luc Tremblay	Geert Savelsbergh (Chair) John van der Kamp Jose Barela Karl Rosengren Daniela Corbetta	Larry Brawley (Chair) Amy Latimer Brian Focht Mark Beauchamp
2009	Luc Tremblay (Chair) Bill Berg Dominic Simon Timothy Welsh	Jose Barela (Chair) Carl Gabbard Geert Savelsbergh Marcio Oliveira	Jenny Etnier (Chair) Amy Latimer Mark Williams Tiffanye Vargas-Tonsing Danielle Symons-Downs

	Motor Learning/Control	Motor Development	Sport & Exercise Psychology
2010	Carolee Winstein (Chair) Charlotte Hager Ross Jan Hondzinski David Sherwood Gabriele Wulf	Dale Ulrich (Chair) Jane Clark Daniela Corbetta Caroline Teulier	Danielle Symons-Downs (Chair) Rebecca Ellis Maria Kosma Jeff Valence
2011	Timothy Welsh (Chair) John Buchanan Nicola Hodges David Vaillancourt Dominic Simon Jacob Sosnoff	Daniela Corbetta (Chair) James (Cole) Galloway Regina Harbourne Beverly Ulrich	Amy Latimer (Chair) Barbi Law Jenny O Chris Shields
2012	Mark Williams (Chair) Benoit Bardy Peter Beek Nikki Hodges Chris Janelle Joan Vickers	Jane Clark (Chair) Anjana Bhat Jeff Haddad Sandy McCombe-Waller Leah Robinson Jin Yang	Alan L. Smith (Chair) Elaine Hargreaves Frank J.H. Lu Nicholas D. Myers Claudio R. Nigg Catherine M. Sabiston
2013	Nicola Hodges (Chair) Tony Carlsen Jim Lyons Carolee Winstein David Wright William Wu	Juergen Konczak (Chair) Priscila Caçola Jan Hondzinski Ting Liu Mike Wade	Jennifer Cumming (Chair) Mark Bruner Lindsay Duncan Diane Mack Sarah Williams
2014	Quincy Almeida (Chair) Joan Vickers Jim Lyons Nadja Schott Chris Rhea William Berg Priscila Caçola	Thomas Korff (Chair) Casey Breslin Marcio A. Oliveira Jackie Goodway Eva D'Hondt	Diane Mack (Chair) Marc Lochbaum Les Podlog Sarah Ullrich-French Katie Gunnell
2015	William Berg (Chair) Gordon Binsted Attila Kovacs Yeou-teh Li David Mann Sara Winges	Leah Robinson (Chair) David Anderson Lisa Barnett Janet Hauck Samuel W. Logan Matthias Wagner	Sarah Ullrich-French (Chair) Jennifer Brunet Yu-Kai Chang Mark Eys Bernd Strauss Spyridoula Vazou
2016	David Wright (Chair) John Buchanan Stefan Panzer Arend Van Gemmert Mark Williams Carolee Winstein	Priscila Caçola (Chair) Jin Bo Phil Esposito Anastasia Kyvelidou Melissa Pangelinan Denise Santos	Bernd Strauss (Chair) Chris Janelle Clare MacMahon Kathleen Martin Ginis Nicholas Myers Catherine Sabiston

	Motor Learning/Control	Motor Development	Sport & Exercise Psychology
2017	Shannon Ringenbach (Chair) Jeffrey Haddad Louisa Raisbeck Rajiv Ranganathan Diane Ste-Marie Breanna Studenka Stephan Swinnen	Jackie Goodway (Chair) Ali Brian John Cairney Eva D'Hondt Matthieu Lenoir Ting Lui Mary Rudisill Nadia Cristina Valentini	Nicholas Myers (Chair) Yu Kai Chang Katrien Fransen Katie Gunnell Ben Jackson Chris Janelle Miranda Kaye Leapetswe Maletse Catherine Sabiston Bernd Strauss
2018	Jeffrey Fairbrother (Chair) Kevin Becker Jan Hondzinski Rob Horn Deanna Kennedy Keith Lohse Cassio Meira Nick Murray Louisa Raisbeck Diane Ste-Marie	Jeffrey Haddad (Chair) Jane Clark Laura Claxton Anastasia Kyvelidou Mei-Hua Lee Sam Logan Vitor Lopes Beth Smith	Anne Cox (Chair) Brandon Alderman Ian Boardley Jennifer Brunet Diane Gill Ben Jackson Meghan McDonough Matthew Pontifex Cheryl Stuntz Kathleen Wilson

APPENDIX K: Past Lectures/Speakers

Human Kinetics Lectures

- 1988 E. Roger Jones, Department of Philosophy, The University of Tennessee, Knoxville. *Philosophical tension in a scientific discipline: So what else is new*
- 1989 H.M. Ducharme, Department of Philosophy, The University of Akron. *The person as agent in sport psychology, motor learning, control and development.*
- 1990 John M. Hoberman, Department of Germanic Languages, The University of Texas, Austin. *The origins of sport psychology.*
- 1991 Don Hellison, Professor, Portland State University. *Sport psychology and humanity: A perspective on the role of values and impact in academic life.*
- 1992 Gerald Massey, Center for Philosophy of Science, University of Pittsburgh. *Mind-Body Problems.*
- 1993 Michael Turvey, University of Connecticut. *From Borelli (1608) and Bell (1826) to Dynamical Laws of Perception and Action.*
- 1994 Robert D'Amico, University of Florida. *Philosophy and the clarification of our concepts.*
- 1995 Sarah Franklin, University of California, Santa Cruz. *Body techniques in the postmodern era.*
- 1996 John Basmajian, McMaster University. *A glorious symphony: Muscle, ligaments, CNS.*
- 1997 M.C. Smith, University of Colorado Health Sciences Center. *Knowledge building for the health sciences in the 21st Century.*
- 1998 Robert Root-Bernstein, Michigan State University. *Rethinking thinking: Kinesthetic and other non-verbal forms of thought.*
- 1999 Peter J. Lang, University of Florida. *Emotion and attention: Basic research in cognitive neuroscience (and implications for the psychology of sport).*
- 2000 Ted Bullock, UC-San Diego. *What do we need to find out? Some evolutionary perspectives, especially "system" puzzles that underline our ignorance.*
- 2001 Andrew Black, University of Missouri-St. Louis. *Integrity in research: A role for philosophers?*
- 2002 Integrative Symposium: *Superior Performance: Is it Marked by Economy of Effort?* Moderator: Karl Newell. Speakers: Tony Sparrow, Janet Starkes, Lew Hardy
- 2003 Integrative Symposium: *Specificity of Training in Sport and Exercise Psychology & Motor Behavior* Introduction: Janet Starkes. Speakers: Jean Côté, Queens University and Luc Proteau, University of Montreal
- 2004 J.A.S. Kelso, Florida Atlantic University: *The complementary nature of human movement science.*
- 2005 R. Scott Kretchmar, Pennsylvania State University: *Games, boredom, and the evolution of human intelligence.*
- 2006 David Rosenbaum, Pennsylvania State University: *The Cinderella of psychology: The neglect of motor control in the science of mental life and behavior.*
- 2007 Robert Schutz, University of British Columbia: *Measurement and statistics in Kinesiology: Cinderella, wicked stepsister, or fairy godmother?*

- 2008 Laurel Trainor, McMaster University: *Feeling the beat: The origins of music in rhythmic movement.*
- 2009 Jason Scott Robert, Arizona State University: *Human ethology: The comparative biology of human nature.*
- 2010 Michael McBeath, Arizona State University: *Going deep: Human dog, and robot ball-catching helps clarify fundamental principles of psychology.*
- 2011 Robert J. Vallerand, Université du Québec à Montréal: *Passion in sport and exercise: Theory and research*
- 2012 Lawrence Shapiro, University of Wisconsin: *The body in mind, but whence the mind?*
- 2013 Peter Ayton, City University London: *How judgment and decision research can influence sport (and vice versa)*
- 2014 Mark Latash, Penn State University: *Towards physics of human movement*
- 2015 Jesús Ilundáin-Augurruza, Linfield College: *Sport smarts and empty minds: Spontaneity, enactivism and highly skilled performance*
- 2016 Julien Doyon, University of Montreal: *Neural and physiological substrates mediating motor learning and consolidation*
- 2018 Mary Hayhoe, University of Texas at Austin: *Visual control of natural actions*

Major and Guest Speakers

1976

Janet Spence
Bob Helmreich
Paul Paulus
James Houk
Jennifer Buchwald
Edward Taub
Robert Hutton
Steve Keele
Eberhard Fetz

1978

Robert Hicks
H.T.A. Whiting
D.J. Glencross
Charles Spielberger

1980

Bernard Weiner
Susan Harter
Franklin Henry
John Gyr

1982

Peter Green
C.R. Gallistel
Joseph Young
T. Borkovec

1984

M. Jeannerod
E. Thelen
J. Nitsch
P. Lang

1977

Michael Turvey
Hollis Fitch
Norman Endler
Thomas Easton
Edward Deci
Bill Jones

1979

Kevin Connelly
Carol Dweck
Herbert Haag
Yuri Hanin
Doreen Kimura
Jacques Paillard
Christopher Poulton

1981

George Stelmach
Irwin Sarason
Emilio Bizzi
Michelene T.H. Chi
Lawrence Rarick
Ann Beuter
Claire Kopp

1983

William Charlesworth
John Hollerbach
J. Soechting
Daniel Kirschenbaum

1985

Charles Carver
John Fentress
David Rosenbaum

1986

Michael Posner
Herbert Pick
Edwin Lock

1988

Francis J. Pirozzolo
R.B. Stein
Eugene Goldfield

1990

Frances D. Horowitz
Richard Ivry
John Nicholls

1992

Mark Leary
John Anderson
Peter Wolf

1994

Esther Thelen
Robert Dustman
K. Anders Ericsson

1996

Ken Holt
James Maddux
David Rosenbaum
Ronald E. Smith

1998

Stuart Biddle
Larry Brawley
Neil Alexander
Tom Rowland
Ann Gentile

2000

Nina Bradley
Richard Ivry
James Sallis

1987

Claes von Hofsten
William Morgan
J.A. Scott Kelso

1989

Elliot Saltzman
Peter Seraganian

1991

Ann C. Bekoff
Jacquelynne Eccles
Anatole Feldman

1993

Apostolos P. Georgopoulos
Roger Johnson
David Johnson

1995

Bruce Compas
Joseph Campos
Robert Bjork

1997

Kurt W. Fischer
Roland S. Johansson

1999

Martin L. Maehr
William T. Greenough
Reinoud J. Bootsma

2001

Olaf Sporns
Thomas Thach
Arthur Kramer

2002

Gilbert Gottlieb
Elliott Saltzman
Edward L. Deci

2004

Aftab E. Patla
John J. Rieser
Jacquelynn S. Eccles

2006

Melvyn A. Goodale
Edward McAuley
Michael Turvey

2008

Mark Conner
Randy Flanagan
Brian Hopkins

2010

Andrea Dunn
Scott Grafton
Carlo De Luca

2012

Joseph Campos
Ken Resnicow
Vincent Walsh

2014

Panteleimon Ekkekakis
Simon Lewis
Geert Savelsbergh

2016

John Cairney
Stephan Swinnen
Richard Koestner

2003

Franz Mechsner
Rachel Keen
John D. Mayer

2005

K. Anders Ericcson
Claes von Hofsten
Robert Malina

2007

Guenther Knoblich
Richard Ryan
Scott Robinson

2009

Richard Lerner
Jaime Pineda
Charles Spence

2011

Lew Hardy
Michael Merzenich

2013

Howard K. Hall
Edwin M. Robertson
Giulio Sandini

2015

Karen Adolph
Roy Baumeister
William Warren

2018

Gustaf Gredebäck
Stephen Scott
Andrew Elliot

Senior Lecturers

1999

MD Jane Clark, University of Maryland
ML/C John Shea, Florida State
S/EP Edward McAuley, U. of Illinois

2001

MD Mary Ann Robertson, Bowling Green
ML/C Richard Magill, Louisiana

2003

MD Jerry Thomas, Iowa State U.
ML/C Jeff Summers, U. of Tasmania
S/EP Bert Carron, U. of Western Ontario

2005

MD Marjorie Woollacott, U. Oregon
ML/C Tim Lee, McMaster Univ.
S/EP Larry Brawley, U. Saskatchewan

2007

MD JoAnne Lazarus, U. Wisconsin-Madison
ML/C Janet Starkes, McMaster U.
S/EP Tara Scanlan, UCLA

2009

MD Jody Jensen, U. Texas at Austin
ML/C Charles Shea, Texas A&M
S/EP Maureen Weiss, U. of Minnesota

2011

Integrated Symposia in lieu of Senior Lecturers

2013

DEV Daniel Corcos, U. of Illinois at Chicago
ML/C Bruce Abernethy, U. of Queensland
S/EP Craig Hall, Western University

2015

DEV Cole Galloway, University of Delaware
ML/C Joan Vickers, University of Calgary
S/EP Peter Crocker, U. of British Columbia

2018

DEV Jacqueline Goodway, Ohio State U.
ML/C Diane Ste-Marie, University of Ottawa
S/EP Daniel Gould, Michigan State U.

2000

MD Karl Newell, Penn State University
ML/C Ron Marteniuk, Simon Fraser U.
S/EP Dan Landers, Arizona State U.

2002

MD Michael Wade, U. of Minn.
ML/C George Stelmach, Arizona State
S/EP Glyn Roberts, Norwegian U.

2004

MD Beverly Ulrich, U. Michigan
ML/C Howard Zelaznik, Purdue Univ.

2006

MD Carl Gabbard, Texas A & M Univ.
ML/C Carolee Winstein, U. of S. Calif.
S/EP Bradley Hatfield, U. Maryland

2008

MD Jill Whitall, U. Maryland, Baltimore
ML/C Jim Cauraugh, U. Florida
S/EP Joan Duda, U. Birmingham, UK

2010

MD Daniela Corbetta, U. Tennessee
ML/C Digby Elliott, John Moores, UK
S/EP Jeff Martin, Wayne State U.

2012

DEV Dale Ulrich, U. of Michigan
ML/C Peter Hancock, U. of Central Florida
S/EP Kathleen A. Martin Ginis, McMaster U.

2014

DEV Jürgen Konczak, U. of Minnesota
ML/C Gabriele Wulf, UNLV
S/EP Jennifer Etnier, UNC, Greensboro

2016

DEV Mary Rudisill, Auburn University
ML/C Nicola Hodges, U. British Columbia
S/EP Deborah Feltz, Michigan State U.

APPENDIX L: History of NASPSPA Conference Locations

YEAR	Conference Location	University Sponsor	
1967	Las Vegas, NV		(with AAHPER)
1968	St. Louis, MO		(with AAHPER)
1969	Boston, MA		(with AAHPER)
1970	Seattle, WA		(with AAHPER)
1971	Detroit, MI		(with AAHPER)
1972	Houston, TX		(with AAHPER)
1973	Allerton Park, Monticello, IL	University of Illinois	<i>First independent conference</i>
1974	Anaheim, CA		(with AAHPER)
1975	State College, PA	Penn State University	
1976	Austin, TX	University of Texas	
1977	Ithaca, NY	Ithaca College	
1978	Tallahassee, FL	Florida State U.	
1979	Trois-Riviere, Quebec		(with Intl Congress of Physical Education)
1980	Boulder, CO	University of Colorado	
1981	Asilomar, CA	U. C. Davis	
1982	College Park, MD	University of Maryland	
1983	East Lansing, MI	Michigan State University	
1984	Eugene, OR	University of Oregon	(with 1984 Olympic Scientific Congress)
1985	Gulfport, MS	LSU & U. So Miss.	
1986	Scottsdale, AZ	Arizona State University	
1987	Vancouver, BC	UBC & Simon Fraser	
1988	Knoxville, TN	U. of Tennessee	
1989	Kent, OH	Kent State University	
1990	Houston, TX	University of Houston	
1991	Asilomar, CA		
1992	Pittsburgh, PA	University of Pittsburgh	
1993	Brainerd, MN	University of Minnesota	
1994	Clearwater, FL	University of Florida	
1995	Asilomar, CA		
1996	Muskoka, Ontario		(with SCAPPS)
1997	Denver, CO		(with ACSM)
1998	St. Charles/Chicago, IL		
1999	Clearwater, FL		
2000	San Diego, CA		
2001	St. Louis, MO		
2002	Baltimore, MD		
2003	Savannah, GA		
2004	Vancouver, BC		
2005	St. Petersburg, FL		
2006	Denver, CO		(with ACSM)
2007	San Diego, CA		
2008	Niagara Falls, Ontario		
2009	Austin, TX		

YEAR	Conference Location	University Sponsor	
2010	Tucson, AZ		
2011	Burlington, VT		
2012	Honolulu, HI		
2013	New Orleans, LA		
2014	Minneapolis, MN		
2015	Portland, OR		
2016	Montreal, Quebec		
2017	San Diego, CA		
2018	Denver, CO		
2019	Baltimore, MD		

**APPENDIX M:
Guidelines for NASPSPA Memorials and Tributes
Updated July 2016**

1. Individuals to be Memorialized by NASPSPA

- a. Current professional and student members
- b. Executive Committee members (past and present, Appendix H)
- c. Early Career Distinguished Scholar Awardees (Appendix I)
- d. Distinguished Scholar Awardees (Appendix I)
- e. President's Awardees (Appendix I)
- f. Senior Lecturers (Appendix K)
- g. Others at the consideration of the Executive Committee

2. Process for Memorials and Tributes

- a. Space in the newsletter and on the website will request that anyone with information of a deceased person identified in #1 should send it to the President-Elect;
- b. Upon learning that an individual identified in #1 has passed away, the President-Elect should be notified as soon as possible. The President-Elect will supervise a process in which: (1) an email will be prepared and sent to all NASPSPA members on the mailing list, and (2) tributes (up to 2 double-spaced pages) will be printed in the next available newsletter and on the NASPSPA website for individuals identified in 1b-g;
- c. The President-Elect and Past-Presidents' Liaison will manage and organize the memorials process (e.g., gathering information; asking appropriate individual to write email and newsletter tribute; preparing materials for business meeting);
 - A Memorials category will be added to the Business Meeting agenda;
 - All deceased individuals will be acknowledged at the Business Meeting;
 - The general process for acknowledging individuals will be that the President: (1) indicates that we will now recognize and pay tribute to individuals who have passed away; (2) shows a slide for each individual, including their photo and a summary of their contributions to NASPSPA and the fields of motor behavior or sport and exercise psychology; and (3) follows these slides with a single blank slide and asks the membership to stand and observe a moment of silence to honor those who are no longer with us.
 - Former students and/or colleagues of individuals who have passed away and who are identified in 1b-g may submit a symposium to be considered for the Annual Conference to honor the individual's scholarly contributions to the field. NASPSPA will cover one night of hotel expense for the spouse/partner/significant other attending NASPSPA in the event a memorial symposium is planned.