



Christopher Rhea <ckrhea@uncg.edu>

Guidance on where/how to upload your 2020 NASPSPA Virtual Conference presentation - due May 20

NASPSPA <naspsacd@gmail.com>
Reply-To: naspsacd@gmail.com
To: ckrhea@uncg.edu

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April 28, 2020

Dear NASPSPA members:

This email provides guidance on the specifics of our upcoming 2020 NASPSPA Virtual Conference on June 11-12, 2020 relative to the abstract publications, where/how/when to upload your accepted presentation, and a reminder that registration is now open.

- **Abstract publications:** If you had an abstract accepted for the 2020 NASPSPA Conference, it will be published in the *Journal of Sport and Exercise Psychology (JSEP) Supplement*.
- **Conference presentations:** Given our pivot to a virtual conference, you now have the opportunity (although you are not obligated) to present your abstract in our new 2020 NASPSPA Virtual Conference format. All authors who have accepted abstracts (regardless of whether you requested a podium or poster) and wish to present at our virtual conference are asked to adhere to the following guidance. Importantly, we ask that all presenters submit their presentation by **May 20**. The rationale for this date is below.
 - **General overview:** We have consulted with colleagues who have successfully put on virtual conferences at their universities in the past few weeks and we elected to adopt many of their practices. A special thank you to Jenny O from Cal State East Bay for sharing her expertise in this space. Our adoption of these guidelines was

through the lens of putting together a program that is manageable for the planning committee and presenters, and easily accessible for all conference attendees. Thus, we will be utilizing some features of YouTube for our individual presentations. Specific details on how this will be executed are below.

- **Presentation format:** All presenters should create a presentation consisting of a maximum of 5 slides that you present in a maximum of 5 minutes (~1 minute per slide). These are the maximums; you can have fewer slides or present for less time if that is conducive to scholarly dissemination. You can use the auditory and/or video recording function in PowerPoint, Zoom, or any other software you like to record your presentation, so long as you can save or transition your presentation into a .mp4 video format. Technical guidance on how to do this in Zoom can be found [here](#) and in PowerPoint can be found [here](#). An example 2020 NASPSPA Virtual Conference presentation following this guidance can be found [here](#). Please only include information in your presentation that is ready for public consumption. We also discourage the use of copywritten material in your presentation, as it may get flagged by YouTube. This includes using figures from one of your own previous publications, which are typically owned by the publisher.
- **Where and how to upload your video presentation:**
 - **Where:** Please upload your video presentation to YouTube. You can do this through your university-affiliated account (you may already have a YouTube account if your university uses the Gmail platform for email) or your personal account. For guidance on how to create a personal YouTube account, click [here](#). For guidance on how to upload your presentation to YouTube from your computer or smartphone, click [here](#).
 - **Title:** Once your video is uploaded on YouTube, please title it using the lead author's last name and first/middle initials, followed by et al. (if there are contributing authors), followed by "2020 NASPSPA".
 - *Example:* Rhea, C.K., et al., 2020 NASPSPA
 - **Visibility:** To ensure all conference attendees can find/access your video, please make the "Visibility" option "Public" when uploading your video.
 - **Hashtag:** We also ask that you add the hashtag **#2020VirtualNASPSPA** in the "Description" box when you upload your video, which will allow attendees to easily find all

presentations for our conference. Information on YouTube hashtags can be found [here](#).

- **Viewing duration:** Please keep your video up on YouTube and available for viewing until at least June 19. The one-week availability after the conference dates is for those who would benefit from an asynchronous conference experience due to being in different time zones throughout the world and/or for those who have other unexpected responsibilities (e.g., homeschooling, taking care of a sick relative, etc.). After June 19, you are free to pull down your video or you can leave it up for future reference. It will be on your YouTube account, so it is your choice.
- **Questions:** If you have questions about how to create your video or the process to upload your video to YouTube, please contact Melissa Pangelinan (mgp0020@auburn.edu).
- **Availability:** During a face-to-face conference, the presenters are typically available to answer questions after their presentations. In order to preserve this valuable dialogue, but to not be overly prescriptive with time requests of presenters, we ask that you are available at some point during the two-day conference to answer any questions people may have about your presentation. This could be as simple as answering presentation-related emails that may come to your inbox or interacting with people on Twitter if you provide your handle. How and when this happens is up to the individual presenter, but we encourage it, nevertheless.
- **Deadline to provide NASPSPA with your YouTube link:** We ask that you upload your video presentation to YouTube and that you provide the associated link to NASPSPA on this [Google Form](#) by **May 20**. This provides our team the time needed to organize the presentations into pods and troubleshoot as necessary. We recognize this is much earlier than some of you would typically create your NASPSPA presentations (i.e., the night before). However, given this is our first time running a virtual conference, we are doing our best to ensure minimal technical glitches. We hope you understand we are trying our very hardest to put on a good virtual conference, for which some earlier deadlines are needed. If you elect to present your work in this new virtual format (and we hope you do), you will also need to register for the conference by the May 20 deadline (see next bullet point). If you are stepping in for a co-author who was originally the lead presenter, but they can no

longer present, you can submit their presentation YouTube link on the Google Form as well.

- **Conference registration:** A reminder that registration for the 2020 NASPSPA Virtual Conference is now open! All lead presenters and anyone else who wishes to participate will need to register. If you are a NASPSPA member, [click here to register](#). If you are not yet member of our Society, you can either [click here to join](#) and then pay the member rate below or you can [click here to register at the non-member rate](#). Even if you are not presenting, it is appreciated if you can register prior to May 20, as that will help our planning process. Registering for the conference will provide access to the talks by the major speakers (Human Kinetics lecture, Keynotes, Senior Lecturers, Early Career Distinguished Scholar lectures, and the Awards/Business meeting), along with a program with the YouTube links for all of the individual presentations separated into pods, similar to what we do in our typical face-to-face meeting program.

We appreciate your continued support as we pivot to this new virtual format. It has been a learning experience for the Executive Committee and Area Program Chairs, and we hope you will join us in our attempt to preserve scientific dissemination in our field at the 2020 NASPSPA Virtual Conference. Don't forget to check out our [website](#) and follow us on [Facebook](#) and [Twitter](#) for the most up-to-date information.

Respectfully,
NASPSPA Executive Committee

Responding to this email will send it to the NASPSPA Communication Director's email (naspspacd@gmail.com), which will be responded to promptly. You can also email the Communication Director (Christopher K. Rhea) directly at ckrhea@uncg.edu.



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NASPSPA
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