NASPSPA Pre-Conference Workshop Proposal Guidelines

NASPSPA invites proposals for interactive pre-conference workshops that promote professional development, skill building, and collaborative learning. Workshops should address topics relevant to NASPSPA members and may be designed for graduate students, early-career scholars, faculty, researchers, practitioners, or a combination of these groups.

Proposal Requirements

1. **Workshop Title:** Provide a clear, concise, and engaging title.
2. **Presenter Information:** Include presenters' names, affiliations, contact information, and a brief description of their relevant expertise.
3. **Workshop Description (maximum 350 words):** Provide a concise narrative addressing the following:
    - **Rationale:** Explain why the topic is relevant to NASPSPA members.
    - **Learning objectives:** Two or three specific learning outcomes.
    - **Content and format:** Main topics, organization, and proposed interactive activities (e.g., demonstrations, hands-on exercises, small-group discussions).
    - **Intended audience:** Graduate students, early-career scholars, faculty, researchers, practitioners, or a combination of these groups.
    - **Anticipated outcomes:** Practical knowledge, skills, or resources participants will gain.
    - **Workshop Logistics:** Specify the proposed duration, any participant capacity limitations, room arrangement, and any technology or equipment needs. Pre-conference workshops are typically 3-4 hours.

Review and Selection

Proposals will be evaluated based on relevance to NASPSPA, clarity of objectives, quality of interactive activities, practical value to participants, and facilitator expertise. Selection will also consider program balance and available resources.